

## **UNIVERSITY OF MAIDUGURI TEACHING HOSPITAL**

### **(OFFICE OF THE CHIEF MEDICAL DIRECTOR)**

**BAMA ROAD, PMB 1414, MAIDUGURI, NIGERIA**

### **INVITATION FOR TENDER FOR CONSTRUCTION WORKS, SUPPLIES/INSTALLATIONS OF GOODS AND SERVICES**

#### **(1) INTRODUCTION:**

This is to inform the public that the University of Maiduguri Teaching Hospital is desirous of commissioning competent contractors for its year 2024 Capital and other Projects. In view of this, the Hospital is hereby inviting interested contractors for Tender Bids in respect of Construction Works, Supply/ Installation of Goods and Services in accordance with the Due Process:

#### **(2) SCOPE OF WORKS/SUPPLY:**

<b>LOT NO. PROJECT TITLE</b>	
Lot 1	Procurement and Installation of General Surgical Equipment
Lot 2	Procurement and Installation of General Medical Equipment
Lot 3	Procurement and Installation of Paediatric Equipment
Lot 4	Procurement and installation of Basic equipment for Heart Centre
Lot 5	Procurement and installation of Theater equipment
Lot 6	Procurement and installation of Cardiac Centre Fittings
Lot 7	Procurement and installation of Basic Interventional Radiology Equipment
Lot 8	Procurement and installation of Interventional Radiology Centre Hospital Furnishing
Lot 9	Establishment of Interventional Radiology Simulation
Lot 10	Procurement and installation of Interventional Radiology Fittings
Lot 11	Renovation and Equipping of Hospital Wards
Lot 12	Renovation, Equipping and Furnishing of Schools
Lot 13	Procurement of Inter-disciplinary Medical Equipment

### **(3) SCOPE OF SERVICES**

<b>Lot No</b>	<b>PROJECT TITLE</b>
Lot 14	Training of Clinical and Non-Clinical Staff

### **(4) ELIGIBILITY/REQUIREMENTS:**

(a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name with Form BN 1 is also acceptable for Consultancy Services;

(b) Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2024;

(c) Evidence of Pension Clearance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

(e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2024;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2024 or valid Certificate issued by BPP.;

(g) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the University of

Maiduguri Teaching Hospital or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

- that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

- that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;

(h) Company's Audited Accounts for the last three (3) years - 2021, 2022 & 2023;

(i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

(k) Verifiable documentary evidence of at least three (3) similar jobs (in size, nature & complexity) executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) List of Plants/Equipment with proof of Ownership/Lease Agreement;

(m) For Supply of Equipment: Letter of Authorization from the Original Equipment Manufacturers (OEM) listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;

(n) Consultancy Services: Evidence of Firm's current registration with the relevant regulatory professional body(ies) such as Medical and Dental Council of Nigeria and Centre for Management Development;

Note: All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(5) COLLECTION OF TENDER DOCUMENTS (GOODS & WORKS)**

Interested Companies are to collect the Standard Bidding Document (SBD) from the Office of the Secretary, Tender's Board (Deputy Director, Procurement, University of Maiduguri Teaching Hospital, Maiduguri) on evidence of payment of a non-refundable tender fee of N10,000.00 only for each Lot, paid into the University of Maiduguri Teaching Hospital's TSA in any reputable commercial bank in Nigeria. The teller for this payment should be converted to the Hospital's receipt at the Finance & Accounts Department of the Hospital. Photocopy of the receipt should be attached to the Standard Bidding Document (SBD)

#### **(6) SUBMISSION OF TENDER DOCUMENTS (GOODS & WORKS)**

Prospective Bidders to submit bid for the Lot desired, two (2) hard copies each of the Technical and Financial Bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two (2) sealed envelopes together in a bigger sealed envelope addressed to the Chief Medical Director, University of Maiduguri Teaching Hospital, Maiduguri, Nigeria and clearly marked with (the name of the project and the Lot number) e.g. Lot 1 Procurement and installation of .....

Furthermore, the reverse of each sealed envelope should bear the name and address of your company and drop in the designated Tender Box to the under signed **not later than 12:00 noon, Thursday, 4 April, 2024.**

#### **(7) SUBMISSION OF EOI (CONSULTANCY SERVICES)**

Interested Firms in Services are to submit the Expression of Interest (EOI) for each of the

Lot desired, in three (3) hard copies each (one original & two copies). The EOI should be addressed as indicated above and submitted **not later than 12:00 noon, Thursday, 4 April, 2024.**

## **(8) OPENING OF EOI AND TECHNICAL BIDS**

The EOIs and the Technical bids will be opened immediately after the deadline for submission at **12:00 noon, Thursday, 4 April, 2024** in the Board Room of the Administrative Block of the Hospital in the presence of bidders or their representatives, while the financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Deputy Director Procurement, as the University of Maiduguri Teaching Hospital will not be held liable for misplaced or wrongly submitted bids.

## **(9) GENERAL INFORMATION**

- (a) Bids must be in English Language and signed by an official authorised by the bidder.
- (b) Bids submitted after the deadline for submission would be returned un-opened.
- (c) All claims will be verified by the Hospital.
- (d) All cost will be borne by the bidders.
- (e) This invitation shall neither be construed as a commitment on the part of the University of Maiduguri Teaching Hospital, Maiduguri, nor shall it entitle any contractor to make any claim whatsoever and/ or seek any indemnity from the University of Maiduguri Teaching Hospital, Maiduguri.
- (f) The Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the bid opening online;

- (g) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- (h) Goods & Works: Only pre-qualified bidders at Technical Evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (i) Consultancy Services: Only shortlisted Applicants at EOI's evaluation will be invited at a later date for collection of Request for Proposals
- (j) The University of Maiduguri Teaching Hospital is not bound to pre-qualify/shortlist any applicant and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

For further enquiries, please contact the "Deputy Director (Procurement)" on Tel. 0803 210 5187, e-mail [sububa1965@gmail.com](mailto:sububa1965@gmail.com)

**DEPUTY DIRECTOR (PROCUREMENT)**

**FOR: MANAGEMENT**