

UNITED NATIONS CHILDREN'S FUND (UNICEF)

WISHES TO PURCHASE

REQUEST FOR PROPOSAL FOR CONSULTANCY SERVICES FOR PROVISION OF HACT AUDIT, SPOT CHECK AND MICRO ASSESSMENT AS PER ATTACHED TORS ON LTA BASIS

SPECIFIC TERMS AND CONDITIONS

PART I - PURPOSE OF THIS REQUEST FOR PROPOSALS FOR SERVICES

(1) Background

(1.1) UNICEF promotes the rights and wellbeing of every child, in everything we do. Together with our partners, we work in 190 countries and territories to translate that commitment into practical action, focusing special effort on reaching the most vulnerable and excluded children, to the benefit of all children, everywhere.

(2) Solicitation

(2.1) The purpose of this Request for Proposals for Services ("RFPS") is to invite proposals for Consultancy service for the Provision of HACT Audit, Spot Check and Micro Assessment as per attached ToRs on LTA Basis for the Maximum of 3 years

(2.2) This RFPS document is comprised of the following:

- This document
- ToR ; containing instructions to bidders.
- The UNICEF General Terms and Conditions of Contract (Services) which are attached as Annex A to this document
- Terms of Reference/Statement of Work

All documents above are attached as Annexes

(2.3) This RFPS is an invitation to treat and shall not be construed as an offer capable of being accepted or as creating any contractual, other legal or restitutionary rights. No binding contract, including a process contract or other understanding or arrangement, will exist between the Proposer and UNICEF and nothing in or in connection with this RFPS shall give rise to any liability on the part of UNICEF unless and until a contract is signed by UNICEF and the successful Proposer.

PART II - PROPOSAL SUBMISSION PROCESS

(1) Proposal Submission Schedule

(1.1) Acknowledgement of receipt of RFPS. Proposers are requested to inform UNICEF as soon as possible by mail to: **ngrsupply@unicef.org** that they have received this RFPS.

IMPORTANT: PROPOSALS ARE NOT TO BE SENT TO THE INDIVIDUAL STATED ABOVE – ANY PROPOSALS SENT TO THE ABOVE NAMED INDIVIDUAL WILL BE DISQUALIFIED.

(1.2) Questions from Proposers, Proposers are required to submit any questions in respect of this RFPS to **sadamu@unicef.org** with copy to **iayako@unicef.org** and **psule@unicef.org**. The deadline for receipt of any questions is 30 October,2023

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