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**RFQ for Hotel Services for Spotlight Initiative Meeting**

Procurement Process :

Office :

Deadline :

Published on :

Development Area :

Reference Number :

Contact :

RFQ - Request for quotation

UNDP-NGA - NIGERIA

04-Oct-23 @ 11:59 PM (New York time)

28-Sep-23 @ 12:00 AM (New York time)

OTHER

UNDP-NGA-00349

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This specific tender is managed via the new supplier portal system of UNDP Quantum. If you are interested in submitting a bid for this tender, you must subscribe following the instructions in the [user guide](#). If you have not registered a profile with this system, you can do so by following the link for [Supplier Registration](#). If you already have a supplier profile, please login to the [Supplier Portal](#), then search for the negotiation using the reference number **UNDP-NGA-00349**, following the instructions in the [user guide](#).

Introduction :

**RFQ for Conference Hall, Accommodation and Catering services for**

**The Spotlight Initiative lesson learned and final report writing meeting on the 8th - 14th of October 2023 in Ikeja**

**Lagos, Nigeria.**

**ONLY UNDSS SCREENED AND CLEARED HOTELS & EVENT CENTERS ARE ELIGIBLE TO APPLY FOR THIS RFQ.**

Interested suppliers must submit their offer directly in the system as instructed in the solicitation document, following the instructions in the available user guide. In case you have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in the UNDP website: <https://www.undp.org/procurement/business/resources-for-bidders>. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Search for the specific tender using search filters and subscribe to the tender in order to get notifications in case of amendments of the tender document. If you need support with the online system, you can contact the contact details of this tender as indicated in the solicitation document.

[UNDP NIGERIA

PROCUREMENT UNIT]

**Documents :**

**[Negotiation Document\(s\)](#)** (Before Accessing other negotiations Document(s), please click on [this link](#))