

## **TENDER NOTICE**

### **TENDER FOR THE PROPOSED SUPPLY OF LITERACY AND NUMERACY MATERIALS AT TERRE DES HOMMES FOUNDATION (Tdh)**

Terre des hommes (Tdh) is the leading Swiss child relief agency. The Foundation has been helping children in need for over 50 years, defending their rights regardless of their race, creed or political affiliation. In over 30 countries, Tdh protects children against exploitation and violence, improves children's and their mother's health and provides emergency psychological and material support in humanitarian crises.

**Ref: NGA-24-MDG-LOG-FWA-005**

#### **The Target of the Tender:**

In order, to support the humanitarian activities in Nigeria, tenders under sealed envelopes are invited from eligible bidders who must be currently registered with the Cooperate Affairs Commission (CAC) and Updated Tax Clearance Certificate for Supply of Literacy and Numeracy Materials in Maiduguri Borno State.

#### **The standard for admission:**

Interested bidders should note that only those who meet the criteria indicated below as a minimum supported by relevant documents at submission will be evaluated.

- (1) Proof of Registration with the Cooperate Affairs Commission (CAC)
- (2) Proof of Past Experience in working with INGO's.
- (3) Sound financial standing and adequate access to bank credit line.
- (4) Litigation history of the company (both court and arbitration cases)
- (5) Confidential business questionnaire.

(6) Updated Tax Clearance Certificate.

(7) Tax Identification Number Certificate (TIN)

(8) Special Control Unit Against Money Laundering (SCUML) Certificate

**The causes of non-responsive offers:**

Tenders from the following tenderers shall be treated as NON-RESPONSIVE and therefore subject to automatic disqualification:

(i) A tender from a tenderer whose ongoing services is/are behind schedule and without any approved extension of time.

(ii) A tender from a tenderer who has been served with a default notice on ongoing services or terminated in an INGO contract.

(iii) A tender from a tenderer with ongoing Contracts exceeding four (4) in number, regardless of the total value of the outstanding services.

**Specific Clauses and response process:**

Tdh is allowed to attribute the overall Supply of Literacy and Numeracy Materials to a single contractor or several, dividing the Supply as per cherry picking, whichever is considered more efficient for Tdh.

Interested Bidders may obtain tender documents from Tdh Office Maiduguri or download copy online.

Duly completed tender documents in plain sealed envelopes with the tender number clearly marked at the right-hand corner and bearing no indication of the identity of the tenderers should be addressed to: -

Tdh Logistics Department

and placed in the tender box located at the offices of Tdh Maiduguri before or not later than the **29th of February 2024 by 03.00 pm**. Submitted tender documents shall be opened soon after the above stated closing date and time in the Tdh Office Maiduguri and maybe or not be in the presence of tenderers or their representatives who choose to attend. Late bids shall not be accepted or opened.

Prices quoted must remain valid for a period of Three hundred and Sixty (360) days from the opening date of tenders. Tdh reserves the right to reject the tender of all the tenders without giving reasons for the rejection and does not bind itself to accept the lowest or any tender.

### **Method of Application**

Interested Bidders may obtain tender documents from Tdh Offices, in Maiduguri, Nigeria, or [download it here](#):

### **Invitation:**

Terre des hommes, (a humanitarian aid organization) invites eligible Suppliers to submit sealed envelope bids for the Supply of Literacy and Numeracy Materials in Maiduguri Borno State. to support the humanitarian activities in Nigeria. Bidders must be currently registered with the Cooperate Affairs Commission (CAC) with an Updated Tax Clearance Certificate for Supplies.

Tenders must be sent before or not later than the **29th of February 2024 by 03.00 pm**. Submitted Tender documents shall be opened soon after the above-stated closing date and time in the Tdh Office Maiduguri, Nigeria, and in the presence of tenderers or their representatives who choose to attend. Late bids shall not be accepted or opened.

### **ANNEX A- LIST**

S/No.	Item Description	Quantity	Unit
1	Biro (Pack of 50)	395	Pack
2	School Sandals Sizes 33-36 (250) Sizes 37-39 (350)	6830	Pair

3	Exercise book 2A 40 leaves (Bundle of 96 pcs)	540	Pack
4	Exercise book 2B 20 leaves (Bundle of 216 pieces)	87	Pack
5	Exercise book 2D 20 leaves (Bundle of 216 pieces)	87	Pack
6	Eraser (Pack of 20 pieces)	623	Pack
7	Pencils (Pack of 144 pcs)	310	Pack
8	Sharpner (Pack of 144 pieces)	44	Pack
9	Coloured Pencils (Packs of 12X12 pieces)	770	Pack
10	Drawing Book (Big size Landscape)	1863	Pcs
11	Junior Secondary Mathematics JSS 1 textbook	144	Pcs
12	Junior Secondary English JSSI Textbook	144	Pcs
13	Primary 1 Mathematics Textbook	559	Pcs
14	Primary 2 Mathematics Textbook	566	Pcs
15	Primary 3 Mathematics Textbook	574	Pcs
16	Primary 4 Mathematics Textbook	663	Pcs
17	Primary 5 Mathematics Textbook	621	Pcs
18	Primary 6 Mathematics Textbook	593	Pcs
19	Primary 1 English Textbook	559	Pcs
20	Primary 2 English Textbook	566	Pcs
21	Primary 3 English Textbook	574	Pcs
22	Primary 4 English Textbook	663	Pcs
23	Primary 5 English Textbook	621	Pcs
24	Primary 6 English Textbook	593	Pcs
25	Plastic Ruler 30cm (Pack of 12 Pieces)	50	Pcs
26	School Bag (Medium Size with Tdh and SDC logo branded)	6830	Pcs
27	Branded water bottle (Non-heat retaining)	600	Pcs
28	Mathematical Set (Mathset)	600	Pcs
29	White Socks Medium to large size (Pack of 12 Pairs)	1200	Pair