

## **SUPREME COURT OF NIGERIA**

### **INVITATION TO PRE-QUALIFICATION AND EXPRESSION OF INTEREST FOR JUDICIARY SPECIAL INTERVENTION PROJECTS FOR THE YEAR 2023**

#### **(1) INTRODUCTION**

The Supreme Court of Nigeria is desirous to provide a befitting and conducive residential accommodation for its officers in order to enhance their performance in carrying out judicial duties to the citizenry is thereby embarking on a special intervention project for the Construction of Justice Residence in compliance with the provision of the Public Procurement Act (PPA) 2007, invites Competent and Experienced Contractors/Consulting firms to apply for the under listed projects in the fiscal year, 2023:

#### **(2) SCOPE OF WORKS AND SERVICES**

<b>LOTS</b>	<b>PROJECTS DESCRIPTION</b>	<b>LOCATION</b>
	<b>CATEGORY A: WORKS</b>	
Lot 1A	Proposed Construction of 4Nos Five Bedroom duplex for the Justice of Supreme Court at Maitama, Split Lake. Abuja, Federal Capital Territory,	Abuja
	<b>CATEGORY B: SERVICES</b>	
Lot 1B	Consultancy Service for the Proposed Construction of 4Nos Five Bedroom duplex for the Justice of Supreme Court at Maitama, Split Lake, Abuja, Federal Capital Territory	Abuja

#### **(3) ELIGIBILITY REQUIREMENTS**

**Prospective Companies shall submit the following documents and without any of which the Company will automatically be disqualified:**

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name with Form BN 1 is also acceptable for Services;
- (b) Evidence of current Annual Returns to Corporate Affairs Commission;

- (c) Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificate of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2023.
- (d) Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of Staff is 15 and above);
- (e) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 3 and above or the bidder's annual turnover is N50m and above);
- (f) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2023;
- (g) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2023 or valid Certificate issued by BPP.
- (h) Sworn Affidavit:
- disclosing whether or not any officer of the relevant committees of the Supreme Court of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
  - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
  - that the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or

whose repayment portion has been outstanding for the last four (4) months;

- (i) Company's Audited Accounts for the last three (3) years -2020, 2021, 2022;
- (j) Reference Letter from a reputable Commercial Bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;
- (k) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic and Professional Qualifications such as Architect, Quantity Surveyor, Electrical Engineer, Mechanical Engineer and Civil Engineer.
- (l) Verifiable documentary evidence of at least three (3) similar jobs (in size, nature & complexity) executed in the last five (5) years as Prime Contractor/Consultant including Letters of Award/Engagement, Valuation/Job Completion Certificates and Photographs of the projects;
- (m) Category B: Evidence of Firm's current registration with relevant regulatory professional body(ies) such as ARCON, QSRBN, COREN, etc.;
- (n) Category A: List of Plants and Equipment with proof of Ownership/Lease Agreement;
- (o) For Joint Venture/Partnership, Memorandum of Understanding (MOU) should be provided indicating among others the Lead Partner (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV Partner).

**Note:** All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4) SUBMISSION OF EXPRESSION OF INTEREST**

Interested firms are to submit two (2) bound copies of the Expression of Interest (EOI) separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to the Chief Registrar, Supreme Court of Nigeria, Three Arms Zone, Abuja and clearly marked with the Project Name & Lot Number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated Tender Box at the office of the Head of Procurement **not later than 12:00noon on Thursday, 28 December, 2023.**

#### **(5) SUBMISSION OF PRE-QUALIFICATION DOCUMENTS**

Interested bidders are to submit two (2) bound copies of Prequalification documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to the Chief Registrar, Supreme Court of Nigeria, Three Arms Zone, Abuja and clearly marked with the Project Name & Lot Number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated Tender Box at the office of the Head of Procurement **not later than 12:00noon, Tuesday, 9 January, 2024.**

#### **(6) OPENING OF EXPRESSION OF INTEREST AND PRE-QUALIFICATION DOCUMENTS**

The EOI and Pre-Qualification documents will be opened immediately after the deadlines for submission at **12:00noon on Thursday 28 December, 2023** and **12:00noon, Tuesday, 9 January, 2024**, respectively at the Court Room 2, Supreme Court of Nigeria at Three Arms Zone, Abuja in the presence of observers, bidders or their representatives. Please ensure that you sign the Bid Submission Register in the office of the Head of Procurement, Supreme Court of Nigeria, Abuja, as the Court will not be held liable for misplaced or wrongly submitted bids.

#### **(7) GENERAL INFORMATION**

- (i) Bids must be in English Language and signed by an official authorised by the bidder;
- (ii) Late submissions will be returned un-opened.

(iii) All cost will be borne by the bidders.

(iv) The Prequalification documents/EOI Opening in the presence of observers will be covered by video recording and invitation link will be sent to bidder who chooses to join the bid opening online;

(v) If any information provided is found to be false at any Stage of the exercise, it will lead to outright disqualification of the Firm/Company.

(vi) This advertisement shall not be construed to be a commitment on the part of the Supreme Court of Nigeria nor shall it entitle the submitting Company to make any claims whatsoever or seek any indemnity from the Court by virtue of such Company having responded to this advert.

(vii) The EOIs/Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the EOI's/bid opening online;

(viii) Category A: Only pre-qualified bidders at technical evaluation will be invited at a later date for collection of tender documents;

(ix) Category B: Only shortlisted Consultants at EOI's evaluation will be invited at a later date for collection of Request for Proposals;

(x) The Supreme Court of Nigeria is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

**SIGNED:**

**Chief Registrar,**

**Supreme Court of Nigeria**