

SEARCH FOR COMMON GROUND NIGERIA
SFCG/NIG/2024/001

INVITATION TO BID

Search for Common Ground is an international, non-sectarian, non-profit organization partnering with people around the world to ignite shared solutions to destructive conflicts.

Search work cut across all levels of society to build sustainable peace through three main avenues.

DIALOGUE + MEDIA + COMMUNITY

Search has been working in Nigeria since 2004, using innovative approaches to promote peace-building in areas of tension and to encourage understanding across ethnic, religious, and gender lines. With offices in Abuja, Jos, Maiduguri, Yola and Warri, we are working to address conflict, utilizing consensus based advocacy training, conflict resolution training, human rights monitoring and reporting, and the facilitation of dialogue processes that engage all levels of society.

In accordance with the due process for the award of contracts, Search For Common Ground Nigeria is soliciting competitive, sealed, bids from interested and reputable vendors with relevant experience to establish contracts for the following goods and services:

LOT NO.	PROJECT DESCRIPTION	LOCATION
SFCG/LOT/1	Provision of Hotel Accommodation services	National - Abuja, Platue, Sokoto, Benue, Zamfara, Katsina, Yobe, Warri, Port Harcourt, Bayelsa, Onitsha, Ondo, Edo, Osun, Ekiti, Enugu, Bauchi, Kaduna, Adamawa, Maiduguri
SFCG/LOT/2	Security guards for all Search for Common Ground offices and Guest Houses.	National - (Abuja, Maiduguri, Yola, Jos, Makurdi, Bauchi, Kaduna, Warri, Bayelsa, Port Harcourt, Yobe, and any other location Identified)

SFCG/LOT/3	Provision of Car Hire Services	National (Abuja, Maiduguri, Yola, Jos, Makurdi, Bauchi, Kaduna, Warri, Bayelsa, Port Harcourt, Yobe and any other location identified.
SFCG/LOT/4	Provision of catering services	National (Abuja, Maiduguri, Yola, Jos, Makurdi, Bauchi, Kaduna, Warri, Bayelsa, Port Harcourt, Yobe and any other location identified.
SFCG/LOT/5	Insurance cover for all search for common ground project vehicles	National
SFCG/LOT/6	Group life insurance for all search for common ground staff in Nigeria	National
SFCG/LOT/7	Health Insurance cover for all search for common ground staff in Nigeria	National
SFCG/LOT/8	Financial service – (Tax and Finance consultant)	National
SFCG/LOT/9	Office and Guest House space (centrally located duplex with sufficient car park space.	Maiduguri, Port Harcourt, Abuja
SFCG/LOT/10	Maintenance of vehicles & Generators	National
SFCG/LOT/11	Purchase and supply of 40KVA, 60KVA Generator	Port Harcourt, Warri and Bayelsa
SFCG/LOT/12	Speed boat lease	Yenagoa and Delta State
SFCG/LOT/13	Provision of Air Ticketing and Flight Reservation	Nation wide

GENERAL REQUIREMENT

QUALIFICATION REQUIREMENTS

In order to be considered for pre-qualification, interested and competent contractors/suppliers shall submit the following:

1. Evidence of registration with Corporate Affairs Commission
2. Company's profile

3. Evidence of Tax registration
4. VAT registration certificate
5. Evidence of similar job carried out.
6. Evidence of financial capability or bank support.

COLLECTION OF TENDER DOCUMENT

The tender document is obtainable from the Admin units of the state offices or by sending a mail to nigeria-procurement@sfcg.org

DEADLINE FOR SUBMISSION

As contained in the RFP document.

DISCLAIMER AND CONCLUSION

Search for Common Ground will NOT be responsible for any cost or expenses incurred by any interested party(s) in connection with any response to this invitation and, or the preparation or submission in response to an inquiry.

Search for Common Ground is not bound to award the contract(s) to any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities.

Search for Common Ground reserves the right to alter the requirements based on exigencies without liability to any of the applicants.

Search for Common Ground does not expect any form of convenience or gratification extended to any staff. This would be grounds for disqualification

Please note that this advert shall not be construed as a commitment on our part to award any or all the above listed projects.

SIGNED

MANAGEMENT