

## **GOVERNMENT OF RIVERS STATE OF NIGERIA**

### **OGBA/EGBEMA/NDONI LOCAL GOVERNMENT COUNCIL**

### **RECONSTRUCTION/MODERNIZATION OF OMOKU MOTOR PARK**

### **INVITATION TO PREQUALIFICATION/TECHNICAL AND COMMERCIAL TENDERS**

#### **INTRODUCTION**

Ogba/Egbema/Ndoni Local Government Council hereby expresses her intention to undertake procurement of works for the Reconstruction/Modernization of Omoku Motor Park and hereby invites competent and experienced contractors to submit BIDS.

#### **PROJECT OBJECTIVE**

To provide world-class/conducive infrastructure to improve the well-being of indigenes, residents and organizations living and doing business in the Local Government Area and to stimulate economic growth in the Local Government Area.

#### **PROJECT DESCRIPTION/SCOPE OF WORK**

The proposed Reconstruction/Modernization of Omoku Motor Park is an ultra-modern parking facility designed for commercial bus/taxi transportation with office spaces, 9 shops, parking lots, side kerbs, toilet facilities, septic tank, borehole with 4,000 litres GP tank, tank stand and other ancillary facilities which makes for a comfortable and pleasant vehicular/commuter experience.

#### **ELIGIBILITY CRITERIA:**

**Interested contractors/bidders in this field are required to submit the following:**

- (a) Evidence of company registration with the Corporate Affairs Commission Certification of Incorporation: Memorandum and Articles of Association; CAC Forms C07, C02 or CAC

Form 1.1 and other relevant documentation.

- (b) Evidence of VAT registration and Tax registration number (TIN).
- (c) Detailed Company profile with registered address: not P.O.BOX, or P.M.B, functional email, telephone numbers and point of contact for the organization.
- (d) The Company's Rivers State Development Levy receipts for three (3) consecutive years (year of tender inclusive) or intendment to pay.
- (e) Evidence of payment of Company Tax and returns (tax clearance certificate) for the last three (3) years.
- (f) Evidence of financial capability (a) Bank reference letter (b) Audited financial Returns/Statements for the last three (3) years.
- (g) Verifiable evidence of similar jobs successfully executed in the past three (3) years attach copies of letters of award and completion certificates.
- (h) Evidence of RSBoPP Contractors Registration.
- (i) Resume/CVs of key technical staff with copies of professional certificates endorsed and evidencing (3) years employment of key Staff.
- (j) Evidence of ownership of equipment, leased or intendment to lease with memorandum of agreement with Leasing Companies for this project.
- (k) Quality Control/Quality Assurance Procedure Report
- (l) Anti-Corruption Policy
- (m) All documents for submission must be transmitted with a covering/forwarding letter under the company's letter headed paper bearing the Registration Number (RC) as issued by CAC, Contact Address, Mobile Telephone Number, e-mail address and the Names of the

Directors of the Company at the bottom of the page and shall be duly signed by an authorized officer of the Firm.

## **COLLECTION OF TENDER DOCUMENTS AND INSTRUCTION TO PROSPECTIVE BIDDERS**

All interested companies are hereby invited to pick up tender documents from the Office of the Director Procurement, Ground Floor; Ogba/Egbema/Ndoni Local Government Council Secretariat Complex, Omoku, Rivers State; Monday Friday between 10:00am-3:00pm. Phone No; 08055181873 Tender (unpriced bill of quantities) documents and other related documents are to be issued upon payment of N30,000.00 (Thirty Thousand Naira) only in favor of Ogba/Egbema/Ndoni Local Government Council.

**SITE INSPECTION** - Bidders are strongly advised to visit on Mondays thru Fridays between 9:00am to 3:00pm and physically assess the site before tendering.

## **BID SUBMISSION AND CLOSING**

Completed Technical and Commercial Priced Bids of Quantities (BoQs) are to be submitted in 3 Three Envelops in hard copies and soft copies (CDS) or Flash Drives, as stated below:

**(a) Envelope no 1:** Pre-qualification/Technical/Financial Capability Envelope - Clearly labeled Prequalification/Technical/Bid Sealed with Company Seal And signed across seals point.

**(b) Envelope no. 2:** Commercial Envelope - clearly labeled Commercial Priced Bid Sealed with Company Seal and signed across seals point.

**(c) Envelope 3:** Larger Main Envelope containing envelopes (1) and (2) above. Sealed and Signed across seal points, ensure tamper-proofing. This Third envelope should bear the company name at the reverse sides while the project Name at the Top Right Hand Corner of the Envelope and addressed to Head of Local Government Administration.

**(d) Submission Location:** deposit in the bid box located at Office of the Director

Procurement, Ground Floor; Ogba/Egbema/Ndoni Local Government Council Secretariat Complex, Omoku, Rivers State.

**(e) Submission Date and Deadline:** The Bid should reach the above address **on or before noon (12:00 O'clock), Thursday, 11 January, 2024**. Bid closes.

## **BID OPENING**

(I) Tender Documents are to be opened immediately after the closing of submission deadline at noon **(12:00 O'clock), Thursday, 11 January, 2024** at the Council Conference Hall, Ogba/Egbema/Ndoni Local Government Council Secretariat Complex, Omoku, Rivers State, in the presence of bidders or their representatives. Officials of other Government Agencies and interested members of the general public are invited to witness the public bid opening exercise accordingly. This publication hereby serves as an invitation for the Bid Opening to all interested members of the public.

(II) Prequalification/Technical Bid shall be opened first and evaluated - ONLY bidders that pass Technical shall have their Commercial bids opened and evaluated.

## **FURTHER INFORMATION**

(a) Ensure you sign the bid submission register at the point of submission as the Council will not be liable for misplaced bids.

(b) Late submission will be rejected and shall not be opened.

(c) The Council reserves the right to take final decision on any of the documents received in the bid.

(d) No representative or agent should bid for or on behalf of any Firm as the Council shall not discuss or deal with any third party.

(e) The Council reserves the right to verify and authenticate any claim in the tender documents. Prospective bidders should therefore include in their submissions necessary

authority for verification.

(f) All costs incurred in responding to this advert and bidding for the project shall be borne solely by the Bidders and

(g) The Council shall not enter into any debate or discussion with any party with respect to the rejection of bid not conforming to the directives and accompanying documents.

### **DISCLAIMER**

This advertisement shall not be construed as a commitment on the part of the Ogba/Egbema/Ndoni Local Government to appoint any contractor nor shall it entitle any bidder to any claims arising from this bid and Council shall be indemnified from any such claims.

### **SIGNED**

**MRS. PATIENCE GININWA**

**Head of Local Government Administration**

**For: Chairman Ogba/Egbema/Ndoni Local Government**