

NATIONAL TEACHERS' INSTITUTE, KADUNA

KM 5 KADUNA-ZARIA ROAD, RIGACHUKUN, P.M.B. 2191, KADUNA STATE OF NIGERIA

INVITATION TO TENDER AND EXPRESSION OF INTEREST FOR YEAR 2024 CAPITAL /CONSTITUENCY PROJECTS

(1) INTRODUCTION

The National Teachers' Institute, Kaduna is in the process of implementing the 2024 Capital and Constituency projects as well as Teacher Training Programmes for Teachers in Primary and Junior Secondary School in 36 states and FCT with funds provided by the Federal Government of Nigeria through the Sustainable Development Goals (SDGs) Support Intervention Project and Zonal Intervention Projects.

Consequent upon the foregoing, interested competent and reputable Companies/Firms with expertise in the relevant fields are hereby invited to submit tender/ Expression of Interest (EOI) for the following procurements:

(2) SCOPE OF WORKS/GOODS/SERVICES

CATEGORY A: WORKS

Lot 1 - Construction of Digital Literacy Teachers Training Centre at NTI Headquarters Kaduna.

Lot 2- Construction of 2 units of one Storey Jamb Centre at Ikot Ekpene and Essien Udim LGA, Akwaibom State.

Lot 3- Construction and Equipping of 2 Units of one Storey Building with 8 Classrooms at Abak and Essien Udim Local Government Areas of Akwa Ibom State.

Lot 4 - Construction and Equipping of 2 Units of one Storey Building with 8 Classrooms at

Etim Ekpo and Ika Local Government Areas of Akwa Ibom State.

Lot 5 - Construction and Equipping of 2 Units of One Storey Building with 8 Classrooms at Ikono and Ikot Ekpene Local Government Areas of Akwa Ibom State.

Lot 6- Construction and Equipping of 2 Units of one Storey Building with 8 Classrooms at Ini and Obot Akara Local Government areas of Akwa Ibom State.

Lot 7 - Construction and Equipping of 2 Units of One Storey Building with 8 Classrooms at Oruk Anam and Ukanafun Local Government areas of Akwa Ibom State.

Lot 8 - Construction of Solar Street light in Borno North Senatorial District, Borno State

Lot 9 - Construction of Solar Street light across Makarfi/kudan Federal Constituency

Lot 10 - Construction of borehole Across Makarfi/Kudann Federal Constituency

CATEGORY B: GOODS

Lot 11 - Supply of School Furnitures, Text books and Exercise Books in some selected Schools in Suleja/Tafa/Gurara Federal Constituency, Niger State

Lot 12 - Submission of Empowerment Items to Teachers, Women & Youth in Daura/Sandamu/Matadua, Katsina State.

Lot 13 - Procurement Of Learning Aids (Instructional Materials) To Primary Schools For Quality Delivery And Effective Learning In Borno Central Senatorial District, Borno State

CATEGORY C: CONSULTANCY SERVICES (EXPRESSION OF INTEREST)

Lot 14 - Capacity Building Training For Women And Youths In Kaga And Gubio Federal Constituent Borno State

Lot 15 - Capacity Building, Training and Empowerment for Youth, Women and Stakeholders in Awe LGA of Nasarawa South Senatorial District

Lot 16 - Capacity Building, Training and Empowerment for Youth, Women and Stakeholders in Keana LGA of Nasarawa South Senatorial District

Lot 17 - Capacity Building, Training and Empowerment for Youth, Women and Stakeholders in Doma LGA of Nasarawa South Senatorial District

Lot 18 - Capacity Building, Training and Empowerment for Youth, Women and Stakeholders in Lafia LGA Nasarawa South Senatorial District

Lot 19 - Capacity Building, Training and Empowerment for Youth, Women and Stakeholders in Obi LGA Nasarawa South Senatorial District

Lot 20 - Training on Maintenance and Safety and Empowerment Hijet for Youth in (Marte LGA) Borno North Senatorial District

Lot 21 - Training on Maintenance and Safety and Empowerment Hijet for Youth in (Mongono) Borno North Senatorial District

Lot 22 - Training on Maintenance and Safety and Empowerment Hijet for Youth in (Nganzai LGA) Borno North Senatorial District

(3) ELIGIBILITY REQUIREMENTS

Interested firms should submit their EOIs/bids along with the documents mentioned hereinafter in a sealed envelope to the address indicated below. Failure to submit any of the under listed documents shall lead to the disqualification of the EOI/bid:

(a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name is also acceptable in case of Services;

(b) Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years valid till 31st December, 2024;

(c) Evidence of Pension Clearance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

(e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2024;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2024 or valid Certificate issued by BPP.

(g) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the National Teachers' Institute, Kaduna or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
- that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
- that the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, nonperformance, bad or whose repayment portion has been outstanding for the last four (4) months;

(h) Company's Audited Accounts for the last three (3) years- 2021, 2022 & 2023;

(i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON, CMD etc.;

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects.

Note: Lots 14 to 28: Evidence of past experience in implementing development workshops at State or National level

(l) Works: List of Plants/Equipment with proof of Ownership/Lease Agreement;

(m) For Supply of Equipment: Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);

(n) Consultancy Services: Evidence of Firm's current registration with relevant regulatory professional body(ies) such as CMD, TRCN, etc.;

(o) Electricity Jobs: Evidence of current Licence issued by Nigerian Electricity Management Services Agency (NEMSA);

(p) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No. (WhatsApp), and e- mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF BID DOCUMENT (CATEGORY A-B)

Interested and eligible bidders may obtain further information and collect bidding documents from the procurement unit between 9:00am to 4:00pm (Mondays to Fridays) upon submission of evidence of payment of a non-refundable tender fee of N10,000.00 only for each LOT to the National Teachers' Institute, NTI Treasury Single Account (TSA) using Remita platform to any bank and present the REMITA Retrieval Reference RRR and Bank teller receipts to Office No: DR 10, Directorate Department, National Teachers' Institute, (NTI) Headquarters KM 5 Kaduna-Zaria Road, Kaduna.

Consultants interested in Category C are not expected to pay at this stage until after EOI short-listing.

(5) SUBMISSION OF TENDER DOCUMENTS (CATEGORY A- B)

Completed Technical and financial bids shall be submitted in two separate envelopes, clearly tape sealed and clearly marked "Technical Bids for Lot Number and Financial Bid for Lot Number Inserted in a bigger 3" envelope. The Project titles, Lot number and contractor's name must be clearly written on top of each envelope. Bids shall be addressed to the Director-General and Chief Executive, National Teachers' Institute, (NTI) KM 5 Kaduna-Zaria Road, Rigachikun, P.M.B. 2191, Kaduna, during working hours. The bids should be dropped in the Tender Box at the Procurement Unit, Office No: DR 10, Directorate Department, National Teachers' Institute, (NTI) Headquarters KM 5 Kaduna-Zaria Road, Kaduna, not later than **12:00 noon on Monday, 18 March, 2024**. Bidders are to ensure that they also sign the Submission Register in the Procurement Unit.

(6) SUBMISSION OF EOI DOCUMENTS (CATEGORY C)

Interested firms are to submit two (2) bound of Expression of Interest (EOI) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to Director-General and Chief Executive, National Teachers' Institute, (NTI) KM 5 Kaduna-Zaria Road, Rigachikun, P.M.B. 2191, Kaduna; during working hours. The EOIs should be dropped in the Tender Box at the Procurement Unit, Office No: DR 10, Directorate Department, National Teachers' Institute, (NTI) Headquarters KM 5 Kaduna-Zaria Road, Kaduna, not later than **12:00 noon on Monday 4, March, 2024**. Bidders are to ensure that they also sign the Submission Register in the

Procurement Unit.

(7) OPENING OF EOIs & TECHNICAL BIDS

The EOIs and Technical Bids will be opened immediately after the deadlines for submission at **12:00 noon on Monday, 4 March, 2024. and 12:00 noon on Monday, 18 March, 2024**, respectively, in the SMASE Complex Building, of National Teachers' Institute, (NTI) Headquarters Kaduna; in the presence of bidders and their representatives.

(8) IMPORTANT INFORMATION

- (i) Bidders should not bid for more than Two (2) Lots;
- (ii) Email and WhatsApp GSM no will be used as a means of communication.
- (iii) The EOI/Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the EOI/bid opening online;
- (iv) Category A-B: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (v) Category C: Only shortlisted firms will be invited at a later date for collection of Request for Proposals;
- (vi) Late submission will be returned un-opened
- (vii) Failure to comply with the instruction(s) and non-provision of any required documents shall automatically result in disqualification.
- (viii) This advertisement shall not be construed to be a commitment on the part of NTI nor shall it entitle the bidding companies to any claim whatsoever and/ or seek indemnity from

NTI by virtue of such company having responded to the advertisement;

(ix) The NTI, Kaduna is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED:

MANAGEMENT