

**NATIONAL HORTICULTURAL RESEARCH INSTITUTE**

**FEDERAL MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT)**

**IDI-ISHIN, JERICHO RESERVATION AREA,**

**P.M.B. 5432, IBADAN, OYO STATE, NIGERIA**

**INVITATION TO TENDER FOR YEAR 2024 CAPITAL APPROPRIATED PROJECTS**

**(1.0) INTRODUCTION**

The National Horticultural Research Institute (NIHORT), Ibadan with the mandate to conduct research into genetic improvement, production, processing, storage, utilization and marketing of tropical fruits, vegetable, ornamentals, spices, other medicinal and aromatic plants of nutritional and economic importance.

In compliance with the provisions of the Public Procurement Act 2007, the Institute wishes to Invite eligible Contractors and Service Providers/Consultants that possess the cognate experience and requisite technical and financial capacities to submit bids for the under listed Goods, Works and Services (Institutional, Zonal Intervention and Constituency Projects).

**(1) PROJECT DESCRIPTION**

**(A) WORKS:** Construction of Works

**(B) GOODS:** Procurement of Goods

**(C) CONSULTANCY:** Request for Submission of Expression of Interest

**CATEGORY A: WORKS**

Lot No	Project Title	Remarks
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OCBWKS 1	Construction of C.S.H. Solar Street Lights in Adamawa/Taraba States	Constituency
OCBWKS 2	Drilling of Solar Powered Industry Borehole with Overhead Tank in some selected communities in Kebba -Bunu/Ijumu Federal Constituency, Kogi State.	Constituency
OCBWKS 3	Construction and Installation of Solar Powered Borehole Across LGAs Sokoto State	Constituency
OCBWKS 4	Construction and Maintenance of Solar Mini -Grid and Solar Streetlights in Adamawa Central Senatorial District	Constituency
OCBWKS 5	Provision and Installation of Street Lights in Argungu/Augie Federal Constituency, Kebbi State	Constituency
OCBWKS 6	Supply and Installation of Steel Light in Adamawa North Senatorial District	Constituency
OCBWKS 7	Construction of Hybrid Solar Streetlights across selected Communities	Constituency
OCBWKS 8	Construction of Solar Powered Street Lights across selected Communities for Sustainability	Constituency
OCBWKS 9	Energy Poverty Intervention in selected Rural Settlements	Constituency
OCBWKS 10	Construction of Cow Pens at Selected Location of North East	Constituency
OCBWKS 11	Construction of Motorised Boreholes in some selected Communities for Farmer in selected communities of Osun West Senatorial District	Constituency
OCBWKS 12	Construction of Layin Makabarta Road in Kumboiso /Nasarawa LGA of Kano Cenral Senatorial District, Kano State	Constituency
OCBWKS 13	Provision of Integrated Solar Street Lights in selected Rural Farmers communities in South-West	Constituency

#### **CATEGORY B: GOODS**

<b>Lot No</b>	<b>Project Title</b>	<b>Remarks</b>
OCBGDS 1	Procurement and Installation of Research Equipment	Restricted
OCBGDS 2	Supply of Horticultural Food Packages to selected LGAs in Katsina State	Constituency
OCGBS 3	Supply of Motorcycles for Youths and Farmers in Argungu/Augie Federal Constituency, Kebbi State	Constituency

OCBGBS 4	Provision of Tractor as Empowerment for Rural Farmers Asa LGA of Kwara State	Constituency
OCBGBS 5	Supply of Instructional Materials and Uniform for Isamiyyas Students across 15 LGAs of Kano Central	Constituency
OCBGDS 6	Purchase of Grains to various Communities in Sokoto East Senatorial District	Constituency
OCBGDS 7	Supply of Food Items to Borno North Senatorial District, Borno State	Constituency
OCBGDS 8	Supply of Fertilizer to Farmer in selected London in Babasari/ Safana/ Adam Federal Constituency, Katsina	Constituency
OCBGDS 9	Provision of Teaching Aids to selected Schools in Imo North Senatorial District, Imo State	Constituency
OCBGDS 10	Supply of Empowered Items to Youths and Women of selected communities in Ekwusigo to Boost Agricultural Output	Constituency
OCBGDS 11	Equipping of Modern CBT Centers in selected Schools in Sagamu LGA, Ogun State	Constituency
OCBGDS 12	Supply and Distribution of Cows and Goats to Youth in selected Areas of North East	Constituency
OCBGDS 13	Supply and Installation of Agro Machineries and Farm input for dry season Farming in Kwara Central Senatorial District	Constituency
OCBGDS 14	Supply of Farm Implements and Fertilizers to 5 LGAs of Borno Central	Constituency
OCBGDS 15	Supply of Assorted Food items to Less Privileged in North East Senatorial District	ZIP

#### **CATEGORY B: I**

LOT NO.	PROJECT TITLE	REMARKS
OCBGDS 1	Procurement and Installation of Research Equipment	Restricted
OCBGDS 2	Supply of Horticultural Food Packages to selected LGAs in Katsina State	Constituency
OCBGDS 3	Supply of Motorcycles for Youths and farmers in Argungu/Augie Federal Constituency, Kebbi State	Constituency
OCBGDS 4	Provision of Tractor as Empowerment for Rural Farmers in Asa LGA of Kwara State	Constituency

OCBGDS 5	Supply of Instructional Materials and Uniform for Islamiyyas Students across 15 LGAs of Kano Central Senatorial District	Constituency
OCBGDS 6	Purchase of Grains to various Communities in Sokoto East Senatorial District	Constituency
OCBGDS 7	Supply of Food Items to Borno North Senatorial District, Borno State	Constituency
OCBGDS 8	Supply of Fertilizers to Farmers in selected Lokoja in Batasari/Safana/ Adam Federal Constituency, Katsina	Constituency
OCBGDS 9	Provision of Teaching Aids to selected Schools in Imo North Senatorial District, Imo State	Constituency
OCBGDS 10	Supply of Empowerment Items to Youths and Woman of selected communities in Ekwusigo to Boost Agricultural Output	Constituency
OCBGDS 11	Equipping of Modern CBT Centers to selected Schools in Sagamu LGA, Ogun State	Constituency
OCBGDS 12	Supply and Distribution of Cows and Goats to Youth in selected Areas of North East	Constituency
OCBGDS 13	Supply and Installation of Agro Machineries and Farm input for dry season Farming to Kwara Central Senatorial District	Constituency
OCBGDS 14	Supply of Farm Implements and Fertilizers to 5 LGAs of Borno Central	Constituency
OCBGDS 15	Supply of Assorted Food Items to Less Privilege in Jigawa North East Senatorial District	ZIP

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**LOT NO. PROJECT TITLE**

OCBCS 1	Appointment of External Auditor	
OCBCS 2	Empowerment/Training for Women and Youths in Small Medium Enterprise in Lere Federal Constituency, Kaduna State	Constituency
OCBCS 3	Capacity Building and Empowerment of Youth and Women on Horticultural Value Chain in Kwara Central Senatorial District	Constituency
OCBCS 4	Vocational Training, Workshop and Grant in various Skills for unemployed Youths and Women in Ogun East	Constituency
OCBCS 5	Empowerment of Women and Youth in Agric Business and SME, Gombe/Hong Federal Constituency, Adamawa State	ZIP
OCBCS 6	Training and Empowerment of Women on Post Farming in Aiyede-Ekiti, Oye LG, Ekiti State	Constituency

## **(1.0) ELIGIBILITY REQUIREMENTS**

Interested and competent Contractors and Consulting Firms/Individual Consultants wishing to carry out the project listed under the three (3) categories above are required to submit the following documents in the Technical Bids/EOI, which will be subject to verification:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) Including, Memoranda & Articles of Association, Form CAC 1.1 or CAC 2 & 7 (Certify True Copy). Business name with Form BN1 is also acceptable for Consultancy Services;
- (b) Evidence of Company's Income Tax Clearance Certificate Income Tax Clearance Certificates of all the partners in case of Business Name) for the last three (3) years valid till 31st December, 2024;
- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2024 this requirement is only applicable to bidders whose number of staff is 15 and above);
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- (e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2024;
- (f) Evidence of Registration on the National Database Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31 /12/2024 or valid Certificate issued by BPP;
- (g) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility when
- (h) Sworn Affidavit:
  - Disclosing whether or not any officer of the relevant committees of the National

Horticultural Research Institute or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars;

- That the company is not in receivership, Insolvent or bankrupt;
  - That the company does not have any Director who been convicted in any court in Nigeria or any other country for criminal offence in relation to fraud or financial impropriety;
- (i) Company's Audited Account for the last three (3) years (2021, 2022 and 2023);
  - (j) Company's Profile with the Curriculum Vitae of key staff to be deployed for the project including copies of their Academics/Professional qualifications such as COREN, QSRBN, ARCON, CORBON, ICAN, ANAN etc.;
  - (k) Verifiable documentary evidence of at least three (3) similar jobs successfully executed in the last five (5) years including Letters of Awards, Valuation Certificates, and/or Job Completion Certificates and Photographs of the Projects;
  - (l) List of Plants and Equipment with proof of Ownership or Lease Agreement;
  - (m) OCBWKS1: Evidence of Firms' current registration with Nigerian Electricity Management Services Agency (NEMSA);
  - (n) For Supply of Equipment; Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);
  - (o) OCBCS 1: Evidence of payment of annual registration with the Office of Auditor for Federation;
  - (p) OCBCS 1; Evidence of current registration with the Accounting professional body(ies) such as ICAN, ANAN, ACCA, etc.;

(q) Training: Evidence of Firms' current Licence/Accreditation issued by relevant regulatory professional bodies such as Centre for Management Development Training.

(r) For Joint Venture Partnership, Memorandum of Understanding (MOU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate (IRR) & Sworn Affidavit are compulsory for each JV partners.

All documents for submission must be transmitted with a Covering/Forwarding letter under the Company's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC) contact Address, Telephone Numbers (preferable GSM No.) and valid e-mail address and official company's address. The Letter Head Paper must bear the Names, Nationalities and, telephone number of the Directors of the company at the bottom of the page.

### **(3.0) COLLECTION OF TENDER DOCUMENTS (GOODS & WORKS)**

Interested and competent bidders are requested to collect the Standard Bidding Documents (SBD) from Procurement Unit upon presentation of evidence of payment of non-refundable Tender Fee of N10,000.00 (Ten Thousand Naira) only, per Lot, paid into the Remita Account/TSA of the National Horticultural Research Institute (NIHORT), in any Commercial Bank. (The TSA Account Number is to be obtained from the Institute's Finance & Department).

Evidence of Remita payment for Bidding Documents should be included in the financial bid.

Interested Firms in Consultancy Services will not pay at this stage until after shortlisting

### **(4.0) SUBMISSION OF TENDER DOCUMENTS (GOODS & WORKS)**

Prospective Bidders are to submit bid for each of the Lot desired, two (2) hard copies of the Technical Bid and two (2) hard copies of Financial Bid (including soft copy of Financial Bid in MS Excel format), packaged separately in sealed envelopes and clearly marked "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a

bigger envelope addressed to the Executive Director, National Horticultural Research Institute, Idi-Ishin, Jericho Reservation Area, Ibadan, Oyo State, and Clearly marked with the Name of the Project and Lot Number. Furthermore, the reverse of each sealed envelope should have the name and address of the Bidder and should be deposited in the Tender Box at Administrative Block II, National Horticultural Research Institute, Idi-Ishin, Jericho Reservation Area, Ibadan, Oyo State Nigeria **on or before 12:00noon on Monday, 15 April, 2024.**

Late submission shall be returned un-opened.

#### **(4.1) SUBMISSION OF EXPRESSION OF INTEREST (EOI)**

Interested Firms are to submit two (2) bound copies of Expression of Interest (EOI) documents, separated by dividers. The documents should be submitted in a sealed envelope and addressed to the Executive Director, National Horticultural Research Institute, Idi-Ishin, Jericho Reservation Area, Ibadan, Oyo State, and clearly marked with the Name of the Project and Lot Number Furthermore, the reverse of each sealed envelop should have the name and address of the Bidder and should be deposited in the tender box at Administrative Block II, National Horticultural Research Institute, Idi-Ishin, Jericho Reservation Area, Ibadan, Oyo State Nigeria **on or before 12:00noon on Monday, 18 March, 2024.**

Late submission shall be returned un-opened.

#### **(4.2) OPENING OF EXPRESSION OF INTEREST/TECHNICAL BIDS**

The Expression of Interest (EOI) and Technical Bids will be opened immediately after the deadlines for submission at **12:00noon on Monday 18 March, 2024, 12:00 noon on Monday, 15 April, 2024**, respectively, at the Institute's Auditorium, National Horticultural Research Institute, Idi- Ishin, Jericho Reservation Area, Ibadan, Oyo State, Nigeria. Please, ensure that you sign the EOI/Bid Submission Register, as NIHORT will not be held liable for misplaced or wrongly submitted bids. Financial Bids for 'Category A & B" (Goods & Works) will be kept un-opened.

#### **(5.0) IMPORTANT INFORMATION**



- (a) EOIs/Bids must be In English Language and signed by an official authorised by the bidder.
- (b) Documents shall be verified and violators shall be referred to investigating authorities.
- (c) EOIs/Bids submitted after the deadline would be returned un-opened.
- (d) The advertisement shall not be construed as a commitment on the part of NIHORT to award contract to any contractor, nor shall it entitle any contractor, submitting documents to claim any indemnity from NIHORT.
- (e) Bidders should not bid for more than two (2) Lots;
- (f) Technical Bid should contain a table of contents and properly paginated.
- (g) Bidders can submit through Post (Courier Services);
- (h) Contractors who have worked for the Institute and have history of poor performance, abandonment or prolonged contract execution/extension need not apply, as they will be disqualified.
- (i) The implementation of the advertised projects is subject to availability of funds.
- (j) The EOIs/Technical Bids will be opened in the Bidders or their representatives, CSOs in the areas of Anti- Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the EOI's/bid opening online;
- (k) Goods & Works: Only pre-qualified bidders at technical evaluation will be Invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (l) Consultancy Services: Only shortlisted Applicants at EOI's evaluation will be invited at

a later date for collection of Request for Proposals;

(m) The National Horticultural Research Institute is not bound to pre-qualify/shortlist any applicant and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

**Signed:**

**NIHORT MANAGEMENT**