

## **NATIONAL ENVIRONMENTAL STANDARDS AND REGULATIONS ENFORCEMENT AGENCY (NESREA)**

**56 LOME CRESCENT, WUSE ZONE 7, ABUJA**

### **INVITATION TO TENDER**

#### **(1.0) INTRODUCTION**

(1.1) The National Environmental Standards and Regulations Enforcement Agency (NESREA) is a governmental organization responsible for the protection and development of the environment, biodiversity conservation and sustainable development of Nigeria's natural resources in general and environmental technology Including coordination and liaison with relevant stakeholders within and outside Nigeria on matters of enforcement of environmental standards, regulations, rules, laws, policies and guidelines.

(1.2) Experience and competent Suppliers and Contractors are Invited to submit bids for the following procurements under the Agency's Capital Appropriation:

#### **(2.0) SCOPE OF WORKS/GOODS**

Interested Suppliers/Contractors are expected to Indicate their Interest in any of the following areas not exceeding two (2) Lots, contravention is automatic disqualification:

#### **CATEGORY A: WORKS**

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Lot 1	Rehabilitation of the Agency's Zonal and Field Offices
Lot 2	Supply of Solar Power Street Lights in Six Communities Kwande/Ushongo Federal Constituency Benue State.
Lot 3	Provision and Installation of Solar Powered Borehole besides Chukwuebube Hospital, Kodape Karu LGA, Nasarawa State.
Lot 4	Construction of Solar Powered Borehole Water Facilities in selected Communities in Oyo Central Senatorial District

#### **CATEGORY B: GOODS**

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Lot 5	Procurement of Office Furniture for Headquarters, Zonal and Field Offices
Lot 6	Purchase of Operations Vehicles
Lot 7	Procurement of Personal Protective Equipment
Lot 8	Procurement of Laboratory Equipment for National Reference Laboratory in Port Harcourt and Kano.
Lot 9	Compliance Monitoring and Enforcement Equipment
Lot 10	Procurement of Office Equipment
Lot 11	Procurement of Mobile and Stationary Environmental Testing and Control Equipment
Lot 12	Supply of Empowerment Materials for Women and Youths in Kwande/Ushongo Federal Constituency. Benue State
Lot 13	Environmental Education and Awareness Programme

### **(3.0) ELIGIBILITY REQUIREMENTS**

**Interested bidders should submit the following documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:**

- (i) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;
- (ii) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2021, 2022 and 2023) valid till 31st December, 2024;
- (iii) Evidence of Pension Clearance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- (iv) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- (v) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2024;

(vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2024 or valid Certificate issued by BPP;

(vii) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of National Environmental Standards and Regulations Enforcement Agency or the Bureau of Public Procurement Is a former or present Director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars;
- that no director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of fact relating to any matter;
- that Company is not in receivership, the subject of any form of insolvency or bankruptcy proceeding or the subject of any form of winding up petition or proceeding;

(viii) Company's Audited Accounts for the last three (3) years -2021, 2022, 2023;

(ix) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(x) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;

(xi) Works: List of Plants/Equipment with proof of ownership/Lease Agreement

(xii) For Supply of Equipment: Letter of Authorisation from the Original Equipment Manufacturers

(xiii) Only Companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised

representatives should bid for the vehicles;

(xiv) For ICT jobs: Evidence of current registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA)

(xv) Verifiable documentary evidence of at least three (3) similar jobs executed or ongoing in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates;

(xvi) Electricity Jobs: Evidence of current Licence issued by Nigerian Electricity Management Services Agency (NEMSA);

(xvii). For Joint Venture/Partnership, Memorandum of Understanding (MoU) Indicating Lead Partner should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NS ITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

**Note:** All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4.0) COLLECTION OF TENDER DOCUMENTS**

All Standard Bidding Documents are to be collected from the Procurement Unit, Third Floor, NESREA Headquarters, Abuja upon presentation of evidence of payment of a non-refundable tender fee of Ten Thousand Naira (N10,000.00) only per Lot, issued in favour of National Environmental Standards and Regulations Enforcement Agency (NESREA), Abuja through TSA. The Bidding Documents may be collected between the hours of 9am to 4pm Monday through Friday.

## **(5.0) SUBMISSION OF TENDER DOCUMENTS**

The Technical and Financial bids must be prepared as separate documents. Two (2) copies (marked "Original" and "Copy") each of the Technical and Financial bids must be SEPERATELY packaged in sealed envelopes, clearly marked as either "FINANCIAL" or "TECHNICAL" with the Lot number indicated as appropriate. These must then be put together in a single larger envelope, which should indicate the name and address of the bidder (i.e. Company Name and address) and be addressed to:

The Director General/CEO

NESREA Headquarters,

No.56, Lome Crescent, Wuse Zone 7, Abuja

Submissions are to be dropped in the designated Tender Box at the Agency's Conference Room, Ground Floor, NESREA Headquarters, Abuja not later than **12:00 noon on Tuesday, 2 April, 2024**. Please, ensure that you sign the Bid Submission Register at the Procurement Office, Third Floor, NESREA Headquarters, Abuja, as NESREA will not be held liable for misplaced or wrongly submitted bids.

For further enquiries, please contact the "Head of Procurement" NESREA Headquarters, No.56, Lome Crescent, Wuse Zone 7, Abuja or E-mail: [dg@nesrea.gov.ng](mailto:dg@nesrea.gov.ng)

## **(6.0) OPENING OF TECHNICAL BIDS**

Only the technical bids will be opened immediately after the deadline for submission at **12:00noon on Tuesday, 2 April, 2024**, at the Agency's Conference Room, Ground Floor, NESREA Headquarters, Abuja, while the financial bids will be kept un-opened.

## **(7.0) IMPORTANT INFORMATION**

(a) All Documents must be in English Language and signed by an official authorised by the bidder;

- (b) Late submission shall be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots, violation is automatic disqualification;
- (d) All costs will be borne by the bidders;
- (e) Standard Bidding Documents can also be collected in soft copies and Bidders can submit both hard and soft copies;
- (f) Only pre-qualified bidders at technical evaluation will be Invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (g) Technical and Financial Bids enclosed in one and same single envelope that will expose the Technical and Financial Bids at the same time of opening shall be disqualified.
- (h) Failure to comply with the above requirements shall automatically result in the disqualification of a bidder; and
- (i) National Environmental Standards and Regulations Enforcement Agency is not bound to prequalify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

**SIGNED**

**DIRECTOR GENERAL/CEO**