

**FEDERAL MINISTRY OF WOMEN AFFAIRS**

**NATIONAL CENTRE FOR WOMEN DEVELOPMENT (NCWD)**

**INVITATION FOR TENDER AND EXPRESSION OF INTEREST FOR THE EXECUTION OF 2024 APPROPRIATION**

**(1) INTRODUCTION**

The Federal Government of Nigeria has allocated funds to the National Centre for Women Development (NCWD), in 2024 Appropriation Act for the execution of its Projects towards achieving the mandate of the Centre.

Accordingly, the Centre wishes to invites reputable and qualified Contractors/Service providers and Suppliers with relevant experience and good track records to submit bids/Expression of Interest for the execution of following projects:

**(2) SCOPE OF THE WORKS, GOODS AND SERVICES**

**CATEGORY‘A’(WORKS)**

S/N	PACKAGE NO.	LOT NO.	PROJECT DESCRIPTION
1	CBW6665	CBW/1	Alternative Energy: Reticulation of Solar Power at NCWD Headquarter
2	CBW2574	CBW/2	Renovation of National Centre for Women Development
3	ZIPMW6663	ZIPMW/1	Construction of One Block of Three Class Rooms in Limankara Primary School, Gwoza Local Government Area of Borno State
4	ZIPMW1344	ZIPMW/2	Construction of Women Hall for Odikirike Community, Obio/Akpor, Rivers State
5	ZIPMW3299	ZIPMW/3	Construction of Primary Health Care Centre in Yandodo Hotoro North, Nasarawa Federal Constituency, Kano State
6	ZIPMW5184	ZIPMW/4	Renovation and Equiping of Emede Primary Health Care Centre, Isoko South Lga Delta South Senatorial District.

7	ZIPMW5185	ZIPMW/5	Construction and Equipping of Skill Acquisition Centre in Isoko South Lga, Delta South Senatorial District
8	ZIPMW5372	ZIPMW/6	Construction of Digital Training Centre in Iwo Lga
9	ZIPMW7236	ZIPMW/7	Construction of Accident and Emergency Unit at Wudil and Sumaila General Hospitals
10	ZIPMW7533	Z1PMW/8	3 Nos Solar Powered Boreholes In Selected Commmunities In Nasarawa South Senatorial District
11	ZIPMW2478	ZIPMW/9	Drilling and Installation of Solar Powered Borehole in Suleja /Tafa/Gurara Federal Constituency
12	ZIPMW3300	ZIPMW/10	Supply and Installation of 500/11/Kva Transformer in Nassarawa, Federal Constituency, Kano State
13	ZIPMW4175	ZIPMW/11	Provision of Solar Street Lights in Merry land in Enugwuabo Village, Orumba North Lga, Anambra State
14	ZIPMW4176	ZIPMW/12	Provision of Solar Street Lights in Selected Areas in Enugwuabo Village, Orumba North Lga, Anambra State.
15	ZIPMW5373	ZIPMW/13	Procurement and Installation of Furniture Computers and Solar Power Energy Units
16	ZIPMW7533	ZIPMW/14	3 Nos Solar Powered Boreholes in Selected Communities in Nasarawa South Senatorial District
17	ZIPMW4949	ZIPMW/15	Supply and Installation of 500kva Electricity Transformers to Selected Communities in Kabo, Gauraka, Garam, Chaza and Hashime Communities, Niger State
18	ZIPW1109	ZIPW/1	Construction of Examination Hall in Opalo, Lamurde Lga, Adamawa State
19	ZIPW1109	ZIPW/2	Construction of Community Hall in Bare, Numan Lga, Adamawa State
20	ZIPW1114	ZIPW/3	Supply and Installation of Solar Power Light in Selected Areas Nassarawa Federal Constituency Kano

---

CATEGORY 'B' (GOODS)

1	ZIPG1106	ZIPG/1	Supply of Materials for Strategic Empowerment for Women, Youth and Physically Challenged Persons in Lavun, Mokwa, Edati Federal Constituency, Niger State
---	----------	--------	---

2	ZIPG1107	ZIPG/2	Supply of Water Pumping Machine for Irrigation Farmers in Jos South/Jos East Federal Constituency, Plateau State
3	ZIPG1108	ZIPG/3	Youth and Women Empowerment Program in Nangere/Potiskum Federal Constituency, Yobe State
4	ZIPG1111	ZIPG/4	Supply of Irrigation Pumps to Farmers in Gezawa/Gabasawa Federal Constituency, Kano
5	ZIPG1112	ZIPG/5	Supply of Education Materials to Gezawa/Gabasawa Federal Constituency Kano
6	ZIPG1113	ZIPG/6	Supply of Empowerment Materials for Men and Women Nasarawa Federal Constituency, Kano
7	ZIPG1115	ZIPG/7	Distribution of Grants to Support Women & Youth in Rano/Bunkure/Kibiya Federal Constituency Kano
8	ZIPMG0062	ZIPMG/1	Provision and Empowerment of Hygiene Products for Women and in Bauchi State
9	ZIPMG1875	ZIPMG/2	Empowerment of Women with Deep Freezers, Generators at Essien Udim Lga, North West Senatorial District.
10	ZIPMG1875	ZIPMG/3	Empowerment Items to Boost Daily Earnings at Etim Ekpo Lga, North West Senatorial District
11	ZIPMG1875	ZIPMG/4	Empowerment Items to Boost their Daily Earnings at Essien Udim Lga, North West Senatorial District
12	ZIPMG1875	ZIPMG/5	Empowerment of Women with Deep Freezers, Generators at Etim Ekpo Lga, North West Senatorial District.
13	ZIPMG1875	ZIPMG/6	Empowerment of Women with Deep Freezers, Generators to Boost their Daily Earnings at Etim Ekpo Lga, North West Senatorial District.
14	ZIPMG1870	ZIPMG/7	Empowerment of Women with Deep Freezers, Generators at Ikono Lga, North West Senatorial District.
15	ZIPMG1870	ZIPMG/8	Empowerment Items to Boost Daily Earnings at Abak Lga, North West Senatorial District
16	ZIPMG1870	ZIPMG/9	Empowerment Items to Boost their Daily Earnings at Ikono Lga, North West Senatorial District
17	ZIPMG1870	ZIPMG/10	Empowerment of Women with Deep Freezers, Generators at Abak Lga, North West Senatorial District.

18 ZIPMG1870	ZIPMG/11	Empowerment of Women with Deep Freezers, Generators to Boost their Daily Earnings at Abak Lga, North West Senatorial District.
19 ZIPMG1878	ZIPMG/12	Empowerment of Women with Deep Freezers, Generators at Ika Lga, North West Senatorial District.
20 ZIPMG1878	ZIPMG/13	Empowerment Items to Boost Daily Earnings at Ikot Ekpene Lga, North West Senatorial District
21 ZIPMG1878	ZIPMG/14	Empowerment Items to Boost their Daily Earnings at Ika Lga, North West Senatorial District
22 ZIPMG1878	ZIPMG/15	Empowerment of Women with Deep Freezers, Generators at Ikot Ekpene Lga, North West Senatorial District.
23 ZIPMG1878	ZIPMG/16	Empowerment of Women with Deep Freezers, Generators to Boost their Daily Earnings at Ika Lga, North West Senatorial District.
24 ZIPMG1881	ZIPMG/17	Empowerment of Women with Deep Freezers, Generators at Ini Lga, North West Senatorial District.
25 ZIPMG1881	ZIPMG/18	Empowerment Items to Boost Daily Earnings at Obot Lga, North West Senatorial District
26 ZIPMG1881	ZIPMG/19	Empowerment Items to Boost their Daily Earnings at Ini Lga, North West Senatorial District
27 ZIPMG1881	ZIPMG/20	Empowerment of Women with Deep Freezers, Generators at Obot Lga, North West Senatorial District
28 ZIPMG1881	ZIPMG/21	Empowerment of Women with Deep Freezers, Generators to Boost their Daily Earnings at Ini Lga, North West Senatorial District.
29 ZIPMG1887	ZIPMG/22	Empowerment of Women with Deep Freezers, Generators at Orun Anam Lga, North West Senatorial District.
30 ZIPMG1887	ZIPMG/23	Empowerment Items to Boost Daily Earnings at Ukanafun Lga, North West Senatorial District
31 ZIPMG1887	ZIPMG/24	Empowerment Items to Boost their Daily Earnings at Orun Anam Lga, North West Senatorial District
32 ZIPMG1887	ZIPMG/25	Empowerment of Women with Deep Freezers, Generators at Orun Anam Lga, North West Senatorial District.
33 ZIPMG1887	ZIPMG/26	Empowerment of Women with Deep Freezers, Generators to Boost their Daily Earnings at Ukanafun Lga, North West Senatorial District.

34 ZIPMG1049	ZIPMG/27	Empowerment and Provision of Health & Hygiene Products for Women in Kosofe, Ikosi in Lagos State
35 ZIPMG1049	ZIPMG/28	Empowerment And Provision of Health & Hygiene Products for Youths in Agboyi in Lagos State
36 ZIPMG2477	ZIPMG/31	Supply of Equipment, Sewing, Grinding/ Food Processing Machine for Women in Suleja/ Tafa/ Gurara Federal Constituency
37 ZIPMG3294	ZIPMG/32	Supply and Distribution of Cloths (Wrappers) to Women in IDP Camps and Host Communities in Chibok/Dambo/Gwoza Federal Constituency, Borno State
38 ZIPMG3295	ZIPMG/33	Empowerment of Youths and Women with Tricycles in Eket/Onna/Esit-Eket Ebono Federal Constituency, Akwa Ibom State
39 ZIPMGMD3296	ZIPMD/34	Provision of Comprehensive Medical and Surgical Outreach for Children, Women and Elderly on Ogbomoso North /South and Orire Federal Constituency, Oyo State
40 ZIPMG3298	ZIPMG/36	Training Empowerment of Widow and Youths with Motorcycle, Tricycle Dryers, Sewing Machine and Grinding Machines Adavi/Okehi Federal Constituency. Kogi State
41 ZIPMMD3301	ZIPMD/37	Supply of Medical Drugs in Gezawa/Gabasawa Federal Constituency, Kano State
42 ZIPMG4048	ZIPMG/38	Women and Youths Empowerment Training Programmes in Federal Constituency
43 ZIPMG4171	ZIPMG/40	Purchase of Sewing Machines
44 ZIPMG4173	ZIPMG/42	Procurement and Supply of Instructional Materials for North Lga, Anambra State
45 ZIPMG4177	ZIPMG/43	Supply and Distribution of Sewing Machines in Gombe North Senatorial District, Gombe State
46 ZIPMMD4178	ZIPMD/44	Medical Outreach and Distribution of Drugs to Jaku Native Village, Kogi State
47 ZIPMG4179	ZIPMG/45	Provision of Bursary Grants Selected Students in Schools in Fika/Fune Federal Constituency, Yobe State
48 ZIPMG5022	ZIPMG/46	Cash Grant to Widows and Disabled Persons in Nasarawa South Senatorial District

49 ZIPMG5034	ZIPMG/47	Quick Wins Trainings for Youth on Pastry/ Confectionery Production for Women and Youth, Taraba Central Senatorial District, H.M
50 ZIPMG5243	ZIPMG/50	Provision of Cargo Tricycles for Farmers in Isialangwa South Lga of Abia State
51 ZIPMG5245	ZIPMG/52	Supply of Generators (7.5kva) for Skill Acquisition in Isialangwa South Lga of Abia State
52 ZIPMG5450	ZIPMG/54	Provision of Skill Acquisition Materials to Women and Youths in Ganiuwa Lga, Kogi
53 ZIPMG5996	ZIPMG/55	Women Empowerment in Borno Central Senatorial District, Borno State
54 ZIPMG6011	ZIPMG/56	Supply of Sewing Machines and Motorcycles for Women in Katsina South Senatorial District, Gombe State
55 ZIPMG6310	ZIPMG/57	Supply of Empowerment Items for Youth and Women in Gombe North Senatorial District, Gombe State
56 ZIPMG6590	ZIPMG/58	Supply of Empowerment Materials to Nassarawa Federal Constituency, Kano State
57 ZIPMG6601	ZIPMG/59	Supply of Food Items in Doguwa Tudun Wada Federal Constituency, Kano State
58 ZIPMG7214	ZIPMG/60	Entrepreneurship Empowerment and Provision of Start up Equipment (Over Gas Cookers) for Female Farmers in Borno South for Drying and Preservation of Food
59 ZIPMG7214	ZIPMG/61	Entrepreneurship Empowerment and Start Up Equipment (Over Gas Cookers) for Female Farmers in Borno South for Drying and Preservation of Food
60 ZIPMG7214	ZIPMG/62	Entrepreneurship and Provision of Start up Equipment (Over Gas Cookers) for Female Farmers in Borno South for Drying and Preservation of Food
61 ZIPMG7237	ZIPMG/63	Empowerment of Women in Kano South Senatorial District
62 ZIPMG7237	ZIPMG/64	Empowerment of Youth in Kano South Senatorial District
63 ZIPMG4781	ZIPMG/65	Supply of Empowerment Items to Women and Youth in Selected Communities in Selected Enugu West Senatorial District, Enugu State
64 ZIPMG7529	ZIPMG/66	Empowerment of Widows with Items in Selected Locations in Hoss Community Plateau North

---

**CATEGORY C (CONSULTANCY SERVICES)**

1	ZIPGMD1105	ZIPGMD/01	Comprehensive Medical Outreach in Eket/Onna/Esit -Esit/Ibeno Federal Constituency Akwa Ibom State
2	Z1PMG1372	ZIPMG/29	Provision of Training and Empowerment of Youths & Women in Selected Wards in Oropotoma Clan, Rivers State
3	ZIPMG1374	ZIPMG/30	Maritime Training for Youths in Obio/Akpor Lga, Rivers State
4	ZIPMG3297	ZIPMG/35	Training and Empowerment of Women and Youth in Lokoja /Kogi - Kk Federal Constituency Kogi State
5	ZIPMG4157	ZIPMG/39	Training and Empowerment Of Women And Youths in Lokoja/Kogi -Kk Federal Constituency Kogi State
6	ZIPMMD4172	ZIPMD/41	Medical Outreach for the Aged Men and Women in Selected Locations of Yewa North/Imeko Afon Federal Constituency, in Ogun State
7	Z1PMG5214	ZIPMG/49	Training and Empowerment of Women in Kogi West in Farming of Food Crops, Poultry and Agric Processing Such as Shea Butter, Soya Beans and Handcrafts such as Mat, Local Hand Fan, Basket, Duvet, Throw Pillows and Bedsheet Making as well as Pastry and Smoothy Making.
8	ZIPMG5244	ZIPMG/51	Training of Men and Women on Agro Products in Isialangwa South Lga Abia State
9	ZIPMMD5246	ZIPMD/53	Medical Outreach to Young and Elderly in Isialangwa South Lga of Abia State

**(3) ELIGIBILITY REQUIREMENTS**

(a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7. Business Name with Form BN1 is also acceptable for Services;

(b) Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name for the last three (3) years valid till 31st December, 2024;

- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- (e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2024;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2024 or valid Certificate issued by BPP.;
- (g) Sworn Affidavit:
- disclosing whether or not any officer of the relevant committees of the National Centre for Women Development or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
  - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
- (h) Consultancy Services: Evidence of Firm's current registration with the relevant regulatory professional body(ies) such as CMD, MDCN, etc.;
- (i) For Supply of Equipment: Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);



- (j) Electricity Jobs: Evidence of current Licence issued by Nigerian Electricity Management Services Agency (NEMSA);
- (k) Payment of Grant: Evidence of CBN's current Payment Solution Service Provider Licence;
- (l) Company's Audited Accounts for the last three (3) years - 2021, 2022 & 2023;
- (m) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (n) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- (o) Verifiable documentary evidence of at least three (3) similar jobs (in size, nature & complexity) executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (p) Works: List of Plants/Equipment with proof of Ownership/ Lease Agreement;
- (q) For Joint Venture/Partnership, Memorandum of Understanding (MoU) indicating Lead Partner should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)

**Note:** All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS (GOODS & WORKS)**

Interested and competent bidders are requested to collect documents from the address hereunder, upon presentation of evidence of payment of non-refundable tender fee of N10,000.00 (Ten Thousand Naira), only per Lot, paid into the National Centre for Women Development's Remita A/c in any reputable Commercial Bank in Nigeria.

#### **(5) SUBMISSION OF TENDER DOCUMENTS (GOODS & WORKS)**

Completed Technical and Financial bids in separate envelope (Two sets of hard copies) shall be submitted. The two envelopes should be enclosed in a large envelope labelled "Technical & Financial Bids" with the project name, package No and lot No. at the right hand corner with Company's name behind for all the categories, and address to:

**The Director-General,**

**National Centre for Women Development,**

**Central Area, Beside New CBN,**

**Abuja.**

The document should be deposited in the Tender Boxes at the:

**Office of the Head of Procurement,**

**National Centre for Women Development,**

**Central Business District Area,**

**Beside New CBN,**

**Abuja.**

Submission of documents for categories 'A' (Works) and 'B' (Goods) closes **12:00 noon on Tuesday, 26 March, 2024**. Any bid received after the stated date and time shall not be considered.

## **(6) SUBMISSION OF EOI**

Interested Firms in Services are to submit the Expression of Interest (EOI) for each of the Lot desired, in three (3) hard copies each (one original & two copies). The EOI should be addressed as indicated above and submitted **not later than 12:00 noon on Monday, 4 March, 2024.**

## **(7) OPENING OF EOI AND TECHNICAL BIDS**

The EOI and the technical bids will be opened immediately after the deadlines for submission at **12:00 noon Monday, 4 March, 2024 and 12:00 noon on Tuesday, 26 March, 2024** respectively, in the Centre's Board Room, while the financial bids will be kept un-opened.

## **(8) GENERAL INFORMATION**

- (i) Certificate shall be referred to the respective issuing authority for verification and authentication;
- (ii) Contractors are not permitted to bid for more than two (2) lots, and any bidder that violates this rule shall be disqualified;
- (iii) Technical and Financial bids enclosed in one and same single envelop will expose the Technical and Financial bids at the same time of opening shall be disqualified;
- (iv) Submission that does not meet up with the requirements specified above shall be disqualified;
- (v) The advertisement is published for information purpose, and will not be construed as a commitment or obligation on the part of the National Centre for Women Development.
- (vi) Due diligence exercise shall be conducted to verily the claim made by bidders;
- (vii) All submission must be made only in English Language

(vii) The EOI/Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the EOI/bid opening online;

(viii) Goods & Works: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(ix) Services: Only shortlisted Applicants at EOIs evaluation will be invited at a later date for collection of Request for Proposals;

(x) The National Centre for Women Development is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

**SIGNED:**

**MANAGEMENT**

**NATIONAL CENTRE FOR WOMEN DEVELOPMENT - (NCWD)**