

## **NATIONAL AGRICULTURAL EXTENSION AND RESEARCH LIAISON SERVICES**

### **FEDERAL MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT**

**AHMADU BELLO UNIVERSITY P.M.B. 1067, ZARIA NIGERIA**

### **INVITATION TO TENDER, EXPRESSION OF INTEREST AND PRE-QUALIFICATIONS FOR 2024 CAPITAL PROJECTS AND ZONAL INTERVENTION PROJECTS**

#### **(1) INTRODUCTION**

National Agricultural Extension and Research Liaison Services (NAERLS), Ahmadu Bello University, Zaria, is one of the National Agricultural Research Institutes (NARIs) under the Federal Ministry of Agriculture and Food Security. The Institute is responsible for development, collation, evaluation, and dissemination of proven agricultural innovations and to research on extension methodologies and policy. The Federal Government of Nigeria has allocated funds for the year 2024 to National Agricultural Extension and Research Liaison Services (NAERLS). for the execution of projects (Goods, Works, and Services). The Institute, therefore, invites interested and reputable Contractors and Consultants with relevant experience and good track records of related projects and services to bid for the following 2024 works, supply, and consultancy services.

#### **(2) SCOPE OF WORKS/GOODS/SERVICES**

The Scope of the work is as follows:

<b>LOT NO</b>	<b>PROJECT TITLE</b>
	<b>CATEGORY A- GOODS</b>
Lot A1	Provision of Empowerment materials to Women in Kwara North Senatorial District
Lot A2	Procurement and Supply of Empowerment Material to Women in Yabo and Kebbi Local Government of Sokoto South Senatorial District.
Lot A3	Provision of Simple Farm Implements to Farmers in Kwara North Senatorial District

- Lot A4 Provision of Books to Selected Schools in Kwara North.
- Lot A5 Provision of Farm Produce Processing Machines for Value Chain in Baruten and More Lgas in Kwara North Senatorial District.
- Lot A6 Provision of Domestic Empowerment Items to Women in Patigi and Baruten Local Government in Kwara North
- Lot A7 Supply of Educational Items to Selected Schools in Jega'aliero Federal Constfucy of Kebbi State
- Lot A8 Procurement and Supply of Herbicides and Fertilizers to Farmers in Kwara State.
- Lot A9 Provision of Farm Produce Processing Machine for Value Chain In Edu, Patigi and Kaima Lgas in Kwara North Senatorial District.
- Lot A10 Supply of Food Items in Mayo-Belwa, Jada, Ganye and Toungo Federal Constituency, Adamawa State.
- Lot A11 Supply and Distribution of Irrigation Pumping Machines to Farmers Across 15 Lgas of Kano Central Senatorial District

#### **CATEGORY B- WORKS**

- Lot B1 Construction of Bakori Earth Dam, Bakori Local Government Katsina South Senatorial District
- Lot B2 Construction of Vocational Centre Musawa Local Government, Katsina South Senatorial District, Katsina State
- Lot B3 Reconstruction of Osimili South Arcade Asaba Delta State
- Lot B4 Construction of Civic Centre Akwukwu-Igbo Aniocha / Oshimili Federal Constituency
- Lot B5 Provision of Solar Street Lights in Selected Communities in Aniocha/Oshimili Federal Constituency of Delta State
- Lot B6 Installation of Solar Street Lights in Wadata, Makurdi Benue State.
- Lot B7 Provision of Three in One Solar Street Lights to Selected in - Secure Communities to Kwara North Senatorial Districts, Kwara State

#### **CATEGORY C- SERVICES**

- Lot C1 Training and Capacity Building of Farmers on Climate Change in Kwara North Senatorial District
- Lot C2 Entrepreneurship Training and Start up Grant for Youths in Kwara State.
- Lot C3 Provision of Bursary Support for Indigent Students of Kwara North
- Lot C4 Empowerment of Youth in Fish Rearing in Katsina South Senatorial District
- Lot C5 Skill Acquisition Training for Fresh Graduates of Ondo Central Senatorial District, Ondo State

Lot C6	Training and Empowerment of Youth and Women and Youths in Agro Mechanised Business in Shabu Community of Nasarawa State
Lot C7	Skill Acquisition Training for Youths in Selected Communities in Tafa Balewa/Dass/Bogoro Federal Constituency of Bauchi State
Lot C8	Agribusiness Capacity Building for Women and Youth in Agyarugu Community of Nasarawa State
Lot C9	Payment of Educational Assistance / Bursary to Undergraduate Students in Aniocha /Oshimili Federal Constituency
Lot C10	Pre-Season Training of Youths and Women in Crop Production Vegetable, Production Livestock Production ANF Fattening in Dukku Nafada Federal Constituency Gombe State
<b>CATEGORY D- PRE-QUALIFICATION</b>	
Lot D1	Renovation and Fencing of the Following Schools; Govt. Secondary School Tsafe, Usman Dangogo Sec. School Bungudu. Ibrahim Gusau Sec. School, College of Health Technology Tsafe, Govt. Sec. School Dansadau and Govt. Sec. School Bilbiss
Lot D2	Procurement and Supply of Agricultural Farm Implements including Dry Season Farming to Farmers in Kaiama, Baruten and Moro Lgas in Kwara State
Lot D3	Supply and Distribution of Fertilizers to Farmers Across 15 Lgas of Kano Central Senatorial District
Lot D4	Radiological Survey, Soil Fertility Mapping and Assessment of Mineralization Using Nuclear Techniques in Edu, Moro and Patigi in Kwara North Senatorial District

### **(3) ELIGIBILITY REQUIREMENTS**

Prospective bidders must submit the following documents:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including current CAC Annual Returns, Form CAC1.1 or CAC2 and CAC7. Business name with Form BN 1 is also acceptable for Services;
- (b) Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all the Partners in case of Business Name) for the last three (3) years (2021, 2022 & 2023) valid till 31st December, 2024;

- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- (e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2024;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2024 or valid Certificate issued by BPP;
- (g) Sworn Affidavit:
- Disclosing whether or not any officer of the relevant committees of the National Agricultural Extension and Research Liaison Services or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - That the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged;
  - That none of the Company's Directors has been convicted of procurement fraud in any Country;
- (h) Company's Audited Accounts for the last three (3) years-(2021, 2022 & 2023);
- (i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the

project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards. Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) Works: List of Plants/Equipment with proof of Ownership/Lease Agreement;

(m) Services: Evidence of Firm's current registration with relevant regulatory professional body(ies) such as CBN Licence for payment of Bursary, CMD for Training, etc.;

(n) For Supply of Equipment: Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);

(o) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate. IRR & Sworn Affidavit are compulsory for each JV partner);

**Note:** All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS (CATEGORY A & B)**

Interested Companies are to collect the Standard Bidding Document (SBD) from the Office of Principal Procurement Officer, Room 2 Procurement Block NAERLS. Ahmadu Bello University, Zaria on evidence of copy of REMITA payment of a non-refundable tender fee of N10,000.00 per Lot, paid into the National Agricultural Extension and Research Liaison Services (NAERLS), Zaria, Remita account in any reputable Commercial Bank in Nigeria.

NAERLS GIFMIS CODE: 1000256138 Note that interested bidders for Consultancy Services are not expected to pay at this stage until after shortlisting.

#### **(5) SUBMISSION OF TENDER DOCUMENTS (CATEGORY A& B)**

Prospective bidders are to submit bid for each of the Lot desired, two(2) hard copies, each of the technical and financial bids, with soft copy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as Technical Bid” or “Financial Bid” and addressed to The Executive Director, National Agricultural Extension and Research Liaison Services (NAERLS), Zaria, Ahmadu Bello University and clearly marked with the name of the project and the lot number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box located in ICT Building Conference Hall, NAERLS/ABU Zaria **not later than 12:00noon, Thursday, 4 April, 2024,**

#### **(6) SUBMISSION OF EXPRESSION OF INTEREST (EOI) AND PRE-QUALIFICATION**

Interested firms are to submit two(2) bound of Expression of Interest(EOI) and Pre-qualification Documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to The Executive Director. National Agricultural Extension and Research Liaison Services (NAERLS), Zaria, Ahmadu Bello University and clearly marked with the name of the project and the lot number. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box located in ICT Building Conference Hall, NAERLS/ABU Zaria, **not later than 12:00 noon, Monday, 18 March, 2024.**

#### **(7) OPENING TECHNICAL BIDS, EXPRESSION OF INTEREST (EOI) AND PRE-QUALIFICATIONS**

(6.1) Services and Pre-qualification: The EOI & pre-qualification documents will be opened immediately after the deadline for submission at **12:00 noon. Monday, 18 March, 2024** at the ICT Conference Hall of the National Agricultural Extension and Research Liaison

Services (NAERLS), Zaria. Ahmadu Bello University. Please, ensure that you sign the EOI/Bid Submission Register in the office of The Secretary, Tenders Board, National Agricultural Extension and Research Liaison Services (NAERLS). Zaria, Ahmadu Bello University, as the Institute will not be held liable form is placed or wrongly submitted bids. For further enquiries, please contact the Secretary. Tenders Board, NAERLS one-mail: [procurement@naerls.gov.ng](mailto:procurement@naerls.gov.ng).

(6.2) Goods & Works: Only the Technical Bids will be opened immediately after the deadline for submission at **12:00noon, Thursday, 4 April, 2024** in the ICT Building Conference Hall of the National Agricultural Extension and Research Liaison Services (NAERLS), Zaria, Ahmadu Bello University, in the presence of bidders or their representatives, while the financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the Office of the Secretary, Tenders Board National Agricultural Extension and Research Liaison Services (NAERLS), Zaria, Ahmadu Bello University, as the Institute will not be held liable form is placed or wrongly submitted bids. For further enquiries, please contact the Secretary. Tenders Board. NAERLS one-mail: [procurement@naerls.gov.ng](mailto:procurement@naerls.gov.ng) .

## **(8) GENERAL INFORMATION**

- (a) EOI/Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Late submission would be returned un-opened:
- (c) Bidders should not bid for more than two(2) Lots;
- (d) All costs will be borne by the bidders.
- (e) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services)
- (f) Category A & B: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be

returned un-opened.

(g) Category C: Only shortlisted firms will be invited at a later for collection of Request for Proposal (RfP).

(h) Category D: Only pre-qualified bidders at technical evaluation will be invited for collection of tender documents.

(i) All Financial Submission pages must be dully initialled.

(j) The National Agricultural Extension and Research Liaison Services (NAERLS), Zaria is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the Procurement process at any time in the public Interest without Incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**EXECUTIVE DIRECTOR**