

MEDICAL LABORATORY SCIENCE COUNCIL OF NIGERIA

PLOT 1166 MOHAMMED N. UMAR LANE, DURUMI PHASE 2, GARKI ABUJA

INVITATION TO TENDER

(1) INTRODUCTION

The Medical Laboratory Science Council of Nigeria (MLSCN) is a regulatory institution with a mandate to strengthen health laboratory systems and professional practice for quality services through strategic receptions and accreditation, in accordance with Public Procurement Act 2007, the Council invites interested and eligible contractors to tender for the execution of the following projects in her 2023 appropriation.

(2) SCOPE OF GOODS AND WORKS

CATEGORY A: GOOD

LOT NO	PROJECT NAME	LOCATION
1	Procurement of Medical Laboratory Equipment	IVD LABORATORY LAGOS/ABUJA

(2.2) CATEGORY B WORKS

1	Renovation of Zonal IVD Laboratory	IVD LABORATORY LAGOS
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(3) ELIGIBILITY REQUIREMENTS

Prospective bidders must possess the under listed verifiable requirement to be eligible to participate in the procurement exercise.

(a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including current CAC annual returns, Form CAC1.1 or CAC2 and CAC7

(b) Evidence of Company's Income Tax Clearance Certificate for the last three (3l) years valid till 31st December, 2023:

(c) Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

(e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2023;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of interim Registration Report (IRR) expiring on 31st December, 2023 or valid Certificate issued by BPP.

(g) Lot 1: Letter of Authorisation from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria;

(h) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the Medical Laboratory Science Council of Nigeria the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

- that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

- that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;

- that the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful non-performance, bad or

whose repayment portion has been outstanding for the last four (4) months;

(i) Company's Audited Accounts for the last three (3) years -2020, 2021, 2022;

(j) Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(k) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional Certificates such as COREN, QSRBN, ARCON, CORBON etc.

(l) Verifiable documentary evidence of at least three (3) similar jobs (in size, nature & complexity) executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(m) Lot 2: List of Plants/Equipment with proof of Ownership/Lease Agreement;

(n) For Joint Venture-Partnership, Memorandum of Understanding (MoU) should be provided indicating among others the Lead Partner (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).

Note: All documents for submission must be transmitted with a Covering Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF BID DOCUMENTS

Interested bidders are requested to collect bid documents from the Procurement Unit, Room 304, 2nd Floor at the Corporate Headquarters, Plot 1166, Mohammed N.Umar Lane, Durumi Phase 11 Garki Abuja, upon presentation of evidence of non-refundable tender fee

of Ten Thousand Naira (N10,000.00) only paid to Medical Laboratory Science of Nigeria's TSA in any reputable Commercial Bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the LOT desired, two (2) hard and soft copies each of the Technical and financial bids. Tender documents are to be delivered in two (2) separate envelopes marked "Financial bid" or "Technical bid" respectively. Both envelopes should be enclosed in a large envelope, showing the LOT number of the project for which the bid is submitted. All bid should be submitted to the Procurement Unit, room 304 between the hours of 9am-4pm Monday to Friday on or before **1:00pm of Wednesday 10 January, 2024**.

At the point of submission, bidders are expected to sign the Tender Register. Bids must be addressed to

Registrar/CEO.

Medical Laboratory Science Council of Nigeria (MLSCN)

Plot 1166 Mohammed Umar Lane, Durumi Phase 11 Garki Abuja, FCT.

(6) OPENING OF TECHNICAL BIDS

Only Technical Bids will be opened immediately after the submission at **1:00pm Wednesday 10 January, 2024** at the Council's Boardroom while financial bids will be kept un-opened.

PLEASE NOTE THAT

- (a) Bids must be in English Language and signed by an official authorised by the bidder
- (b) Bids submitted after the deadline for submission would be returned un-opened;

(c) MLSCN is not obliged to accept the lowest priced bid.

(d) This advertisement is published for information purpose and should not be construed as a commitment or obligation on the part of the council to award these contracts.

(e) MLSCN will not be responsible for any cost expenses incurred by any interested party in connection with any response to this invitation and preparation or submission in response to enquiring.

(f) The Technical Bids will be opened in the presence of Bidders or their representatives. CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies and will be covered by video recording: invitation link will be sent to bidder who chooses to join the bid opening online;

(g) Only prequalified bidders at the technical evaluation will be invited at a later date for financial bids opening while the financial bids of un-successful bidders will be returned un-opened

(h) The MLSCN is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 25 of the Public Procurement Act, 2007.

SIGNED

REGISTRAR