

Médecins Sans Frontières (MSF) is an International Private non-governmental, non-profit, humanitarian organization created in 1971. We offer medical assistance to population in distress, victims of natural or man-made disasters and to victims of armed conflicts irrespective of race, religion, creed or political affiliation. Médecins Sans Frontières observes neutrality and impartiality in the name of universal medical ethics and the right to humanitarian assistance and demands full and unhindered freedom in the exercise of its functions. MSF works in over 70 countries globally and has been working continuously in Nigeria since 1996. Médecins Sans Frontières West and Central Africa -(MSF-WaCA) is currently operating in 5 countries of Africa. In Nigeria we are present in two states: Cross river (Southern part of the country) and Kano (Northern part of the country).

Applications are invited for:

Title: Expression of Interest - Suppliers Registration

Locations: Abuja (FCT); Calabar, Cross River; and Kano

Employment Type: Contract

Details

- MSF-Waca is launching “Call for Expression of Interest” from qualified, interested, and duly established companies, suppliers, and service providers from Abuja, Calabar & Kano to participate in pre-qualification of supplier’s exercise in any of the below-listed goods or services or work area. We cordially invite both existing and new suppliers to submit their expression of interest.

Eligibility

- Supplier Registration for Abuja (Only Abuja based Suppliers to be considered)
- Supplier Registration for Calabar (Only Calabar based suppliers to be considered)
- Supplier Registration for Kano (Only Kano based suppliers to be considered)

Categories:

Sr Supplies & Services with categories

- 1 SUPPLIES - FOOD ITEMS (Meat, Vegetables & Fruits, Dry Food, Coffee Break, etc.)
- 2 SUPPLIES - HYGIENE ITEMS
- 3 SUPPLIES - PLUMBING / WATSAN SUPPLIES
- 4 SUPPLIES - IT EQUIPMENT & ACCESSORIES
- 5 SUPPLIES - OFFICE STATIONERY
- 6 SUPPLIES - OFFICE & HOUSEHOLD FURNITURE
- 7 SUPPLIES - GENERAL ORDER SUPPLIER
- 8 SUPPLIES - SUPER STORE
- 9 SERVICES - PRINTING & BRANDING SERVICES
- 10 SERVICES - CAR RENTAL SERVICES
- 11 SERVICES - MOVERS & GOODS TRANSPORT SERVICES

Disclaimer: Bidders are notified that, the call for expression of interest does not serve as contract or agreement whatsoever and doesn't bear any financial compensation in responding to this call for expression of interest.

Documents Required

- Filled supplier's registration form
- Company Profile
- Certificate of incorporation of business including active CAC.
- Copy of Active Tax Identification Number
- Certificate from the Bank for Account Maintenance
- Authorize Dealer Ship Certificate (where applicable)
- Proof of substantial / orders completed for the category you are applying for i.e. copy of supply order, work order etc. of previous transactions) and recommendation if available.
- Clear physical shop/company address with email and phone number.

Application Closing Date

21st February, 2024 Before 4:00 Pm.

How to Apply

Interested and qualified candidates should kindly fill the vendor registration form below,

sign & stamp, and to be submitted alongside the above-mentioned documents. Applications should be sent in a sealed envelope and addressed to:

**MSF Waca Office,
Plot # 722, K Close, First Avenue,
Gwarimpa Estate,
Abuja.**

OR

Send soft copies attention to "Supply Manager" by email to: msfw-nigeria-supplymanager@waca.msf.org

[MSF-Waca-Supplier-Registration-Form-Abuja](#) (Abuja) - PDF

[MSF-Waca-Supplier-Registration-Form-Calabar](#) (Calabar) - PDF

[MSF-Waca-Supplier-Registration-Form-Kano](#) (Kano) - PDF

Note

- Any application other than later than the closing date will not be considered. Qualified and eligible vendors are encouraged to apply.
- For further inquiry, please contact through: msfw-nigeria-supplymanager@waca.msf.org or 07044196765 (During 08:00am to 05:00pm – Monday to Friday).