

LAGOS STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY

www.lasustech.edu.ng

FORMERLY LAGOS STATE POLYTECHNIC

IKORODU, LAGOS STATE

**INVITATION FOR PRE-QUALIFICATION AND TENDER FOR YEAR 2021/2022/2023
(MERGED) TETFUND ZONAL INTERVENTION ICT SUPPORT**

1. INTRODUCTION

The Lagos State University of Science and Technology, Ikorodu formerly Lagos State Polytechnic in compliance with the Public Procurement Act, 2007 hereby invites interested, competent and reputable companies to submit tender bid documents for its year 2021/2022/2023 TETFund 2021/2022/2023 TETFund Zonal Intervention projects mentioned below:

2. SCOPE OF WORKS/GOODS

CATEGORY A: GOODS & WORKS

LOT T1: HARDWARE PROCUREMENT

- i. Hp Pavillion 14-Intel Core i3-256GB HDD-12GB RAM - 10TH GEN-Win 11+ USB Light for keyboard 4pcs.
- ii. Tp-Link TL-SG1048 48-Port 10 100 1000Mbps Gigabit, switch keyboard windows 11 pro. 2pcs.
- iii. TP Link Jet Stream 28-Port Gigabit Smart Switch with 24-port, PoE+ TL-SG2428. 2Pcs.
- iv. Cat6e SFTP Networking cables and installation accessories for access points, switches, desktops, and printers 1 Lot, Qty 1 nos.

LOT T2: LICENSES AND RENEWALS

- i. E-Learning subscription renewals. 1Pcs.

ii. Windows 11, Pro Software + licence 17pcs, qty: 1 no

LOT T3: ATC ESTABLISHMENT (Competitive component) ICT Component ICDL
ESTABLISHMENT ICT component ICDL ATC ESTABLISHMENT

i. Projector: Smart DLP Projector with 3000 lumen, integrated WIFI, USBs and HDMI ports
2pcs

ii. Training podium lectern – wood based full-floor lectern with elegant cabinet featuring
gold accents 2nr).

iii. Banner & stand flat base roll-up banner stand-85 X 200cm Direct Printed Canvas with
school Logo and ATC schedule (2nr).

iv. Battery powered microphone & speaker B5 battery-powered Bluetooth 10" speaker with
body pack and headset microphone (2nr) qty: 1nos.

CATEGORY B: CONSULTING SERVICE

LOT T4: CUSTOM SOFTWARE

i. Software development, configuration and customization of a school Management Portal.
1Pcs

ii. One (1) year cloud hosting and user acceptance testing (UAT). 1pcs

iii. Training of staff on school Management portal. 4Pcs

iv. Integration of secure socket layer (SSL). 1 pcs

v. Cloud flare integration. 1pcs qty: 1nos

If suitable to requirements, alternative brands may be considered for the equipment.

3. ELIGIBILITY REQUIREMENTS

Prospective bidders should submit the following documents:

- a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including (Forms CAC2 AND CAC7); Business name with BN1 is also acceptable for services;
- b) Evidence of Company's Income Tax Clearance Certificates (or personal Income Tax Clearance Certificates for all partners) for the last three (3) years valid till 31st December 2023
- c) Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above).
- d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2023;
- f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2023 or valid Certificate issued by BPP;
- g) For supply of equipment: letter of authorization as representative of the Original equipment manufacturers (OEMs);
- h) Sworn affidavit
 - disclosing whether or not any officer of the relevant committees of the Lagos State University of Science and Technology, Ikorodu or Bureau of Public Procurement (BPP) is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - That no director has been convicted in any county for any criminal offence relating to

fraud impropriety or criminal misrepresentation or falsification of facts relating to any matter.

- That the company is not in receivership, the subject of any form or bankruptcy proceedings of the subject of any form of winding up petition or proceeding;
- That the company does not have existing loan or financial liability with a bank, other financial institutions of third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months.

i) Company's Audited Accounts for the last three years (2020, 2021, 2022)

j) Reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

k) Company's profile with the curriculum Vitae of key staff to be deployed for the project, including copies of their academic/professional qualifications such as COREN, QSRBN, ARCON, CORBON etc;

l) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including letters of awards, valuation certificates, job completion certificates and photographs of the projects;

m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificates, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn affidavit are compulsory for each JV Partner);

Note: All documents for submission must be submitted with a Covering/Forwarding letter under the Company's letter head paper bearing amongst others, the Registration Number (RC) as issued by the CAC, Contact Address, Telephone Number (preferably GSM No) fax and email address. The letter head paper must bear the Names and Nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer of the firm.

4. COLLECTION OF TENDER DOCUMENTS (CATEGORY A)

Interested companies are to collect the Standard Bidding Documents (SBD) from the university Directorate of Procurement from 8:00am to 4:00pm Mondays to Fridays on presentation of evidence of payment of a non-refundable tender fee of N10,000 per lot, paid into the following **Lagos State University of Science and Technology**

Account name: FBN income account

Account number: 20191755726.

Firms interested in category B will not pay at this stage until after shortlisting.

5. SUBMISSION OF TENDER DOCUMENTS (CATEGORY A)

Prospective bidders are to submit two (2) hard copies each of the technical and financial bids with softcopy of the financial bid in MS Excel format, packaged separately in sealed and clearly marked as "Technical Bid" and "Financial Bid". Thereafter, the two sealed envelopes should be put together in a bigger sealed envelope addressed to Vice Chancellor, Lagos State University of science and Technology, Ikorodu, Lagos. The reverse of each sealed envelope should bear the name and address of the bidder and dropped in the designated tender Box at the Council Chamber, Ikorodu Campus **not later than 12:00 noon of Tuesday, 20th February, 2024.**

6. SUBMISSION OF EOI (CATEGORY B)

Interested firms in services are to submit the Expression of Interest (EOI) for each of the lot desired, in three (3) hard copies each (one original & two copies). The EOI should be addressed as indicated above and submitted not later than 12:00 noon of Tuesday, 6th February, 2024.

7. GENERAL INFORMATION

- a. EOI/Bids must be in English Language and signed an official authorized by the bidder,
- b. EOI/Bids submitted after the deadline for submission would be returned un-opened;
- c. All cost will be borne by the bidders
- d. All bidders should ensure that registration of their EOIs/bids at the directorate of

procurement, Ikorodu campus.

- e. The EOIs/technical bids will be opened in the presence of bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and private professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the bid opening online;
- f. Category A: Only pre-qualified bidders at technical evaluation will be invited at later date for virtual financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- g. Category B: only shortlisted consultants at EOI's evaluation will be invited at a later date for collection of Request for Proposals;
- h. The Lagos State University of Science and Technology, Ikorodu, Lagos is not bound to prequalify and bidder reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement ACT 2007.

SIGNED

REGISTRAR