

IOM NIGERIA

LONG TERM AGREEMENT (LTA) FOR PROVISION OF RECORDS MANAGEMENT AND STORAGE SERVICES FOR IOM NIGERIA

International Organization for Migration, hereinafter referred to as IOM. hereby invites prospective proposers to submit a proposal in accordance with the General Conditions of Contract and the Terms of Reference as set out in this Request for Proposal (RFP).

To enable you to submit a proposal, please read the following attached documents carefully.

Section 1: This Letter of Invitation

Section 2: Instruction to Proposers

Section 3: Data Sheet

Section 4: Evaluation Criteria

Section 5: Terms of Reference/Statement of Works

Section 6: Conditions of Contract and Contract Forms

Section 7: Proposal Forms

- Form A: Proposal Confirmation
- Form B: Checklist
- Form C: Technical Proposal Submission
- Form D: Proposer Information
- Form E: Joint Venture/Consortium/Association Information
- Form F: Eligibility and Qualification
- Form G: Format for Technical Proposal
- Form H: Format for CV of proposed key personnel
- Form I: Statement of Exclusivity and Availability
- Form J: Financial Proposal Submission
- Form K: Format for Financial Proposal

If you are interested in submitting a proposal in response to this RFP, please prepare your proposal in accordance with the requirements and procedure as set out in this RFP and submit it by the

deadline for
submission of proposals set out in Section 3: Data Sheet.

Please acknowledge receipt of this RFP completing and returning the attached Form A:
Proposal Confirmation
by email to iomabujabids@iom.int no later than 8 Feb 2024, indicating whether you intend
to submit a
proposal or otherwise. Should you require further clarifications, kindly communicate with
the contact
person/s identified in Section 3: Data Sheet as the focal point for queries on this RFP.

DEADLINE: 19 FEB, 2024

DOWNLOAD:

Request for Proposal