

INSTITUTE OF HUMAN VIROLOGY, NIGERIA

INVITATION TO BID

National Competitive Bidding

BID TITLE: OPTIMIZATION OP GENEXPERT SITES

ITB No.: NCB/IHVN/GF PPM/009/2023

MAINTENANCE WORK AT GENEXPERT SITES IN 14 STATES

(1) INTRODUCTION

The Institute of Human Virology, Nigeria (IHVN) is a leading local nongovernmental organization implementing HIV/AIDS, Tuberculosis, Malaria, Research and non-communicable disease projects in Nigeria through the development of infrastructure for treatment, care, prevention, and support for people living with and those affected by these diseases.

(2) PURPOSE OF RFB

The purpose of this request is to solicit for bids to facilitate the maintenance of GeneXpert sites across 14 states of Nigeria with oversight from Institute of Human Virology-Nigeria.

(3) INVITATIONS FOR EXPRESSION OF INTERESTS AND BIDDING

IHVN is soliciting for interests from reputable service providers, suppliers and organizations with relevant experience in carrying out services listed on our RFB during the project implementation period,

(4) To be eligible to participate in the bidding process, interested organization are required to provide the following information:

- Bids must be properly sealed and submitted before the bid deadline.

- The bid must be registered on the bid register before submission into the bid box.
- Availability of a Company profile.
- All Bidders must include copies of tax clearance certificates for the past three years i.e., 2020, 2021, 2022 & 2023 if readily available.
- Availability of audited financial statements for the last 3 years i.e., 2020, 2021, 2022 & 2023 if readily available.
- All bidders must provide evidence of at least two similar Jobs made in the past 5 years for IHVN or any other organizations.
- All bidders must provide proof of registration with the Corporate Affairs Commission (CAC).
- Bank Reference Letter.
- All bidders must indicate their bid validity period. The bid validity period will be 90 days, starting from the date of the deadline for submission or the bids.
- The bid contains a signed bid form (Form V.A)
- All bidders must submit a bid security in the value of NGN 1, 000,000 only.
- The bid is substantially complete

(5) Submission Requirements

- All bids must be in ink or typewritten, submission in pencil will not be accepted
- Cost Proposal: IHVN desires that bidders provide bid formatted in the templates in Annex B. Bids must be in Nigerian Naira.
- Delivery Information: Delivery period should be stated in line with the expected

project performance period

- Bid must be in Company's Letter head, duly signed and stamped by an authorized company representative
- The bid validity period will be 90 days, starting from the date of deadline for submission of the bids.
- Any quote with percentage/calculation error will be disqualified at the tender meeting.

(6) Notice

Bids which must reach us within three (3) weeks from the date of this publication should have the title of the BID written on the "Top Left Hand Corner" of the envelope.

All interested bidders can download the BID documents at www.ihvnnigeria.org

(7) The Institute's Contacts/Questions about the Bid and Bid Deadline:

Funding Agency: GF PPM Grant

Bid Deadline Date/Time: **16 November 2023**

IHVN Contact person: Head of Supply Chain Management Department

IHVN Technical person on Project: Head of Unit-Technical Team

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