

## **INDUSTRIAL TRAINING FUND (ITF)**

**ALONG MANGO ROAD, P.M.B 2199 JOS, PLATEAU STATE**

**In Compliance with Infrastructure Concession Regulatory Commission (ICRC) Establishment Act 2005 & National Policy on Public Private Partnership (N4P)**

### **INVITATION FOR SUBMISSION OF REQUEST FOR QUALIFICATION (RFQ) FOR THE CONCESSION OF ITF'S UN-UTILIZED LAND LOCATED IN HOTORO, KANO, KANO STATE**

#### **(1) INTRODUCTION**

The Industrial Training Fund was established in 1971 with a primary objective to provide direct training, vocational and apprentice training, research and consultancy service, reimbursement of up to 50% training contribution paid by employers of labour registered with it, and administers the Students Industrial Work Experience Scheme (SIWES).

Over the years, pursuant to its statutory responsibility, the ITF has expanded its structures, developed training programs, reviewed its strategies, operations and services in order to meet the expanding, and changing demands for skilled manpower in the economy. In a bid to improve its services with regards to the implementation and execution of its mandate, and in line with the Federal Government's policy encouraging Ministries, Departments and Agencies to become self-sustaining; the council has sought to generate internal revenues from alternative sources rather than depending only on contributions made by employers and the FGN.

Based on the fore mentioned, the ITF is desirous of inviting interested firms or consortiums to participate in the qualification process for the selection of a concessionaire through a competitive bidding to Design, Finance, Build, Operate & Transfer of its unutilized land in Hotoro, Kano, Kano State.

#### **(2) PROJECT OBJECTIVE**

The ITF invites interested suitably qualified and competent private investors to express interest in partnering with the council on the commercial development of residential apartments, hostels and support facilities on its land located in Hotoro, Kano, Kano State. The overall objective of the selection process would be the successful procurement of a concessionaire with the experience, managerial capacity, technical and financial resources to design, finance, and commercially develop the aforementioned land whilst also managing and operating the asset under a Public Private Partnership (PPP) arrangement.

The terms and conditions for the project implementation with the selected concessionaire will be set out in the Concession Agreement to be mutually negotiated.

### **(3) PROJECT SCOPE**

**The main scope of the project include:**

- (i) Design, Finance and Build residential apartments, hostels and support facilities,
- (ii) Operate and maintain the facility

### **(4) REQUEST FOR QUALIFICATION (RFQ)**

Interested firms and/or consortium of firms may submit their qualification proposals in response to this RFQ Notice, wherein firms and/or consortia will be shortlisted for issuance of a detailed Request for Proposal (RFP).

Details of the project, Application submission process and requirements have been set out in the Request for Qualification (RFQ) document.

Subsequently the RFQ requirements will be available in the online portal for all interested parties to participate in the qualification process. Pre-qualified bidders would be duly notified through our official means of communication (E-mail) and/ or the online platform and issued with Request for Proposal (RfP) documents.

### **(5.0) PRE-QUALIFICATION CRITERIA**

The procurement process will be evaluated under a PPP Procurement Process in two stages; the current Request for Qualification (RFQ) stage and the Request for Proposal (RFP) stage. Full details of the concession plan will be disclosed at the RFP stage.

The under-listed criteria will be used to assess the responsiveness of applications:

- Evidence of track record of successful completion of similar projects
- Evidence of available financing/access to credit lines to execute the project.
- All firms in a consortium MUST provide evidence of the following statutory documents obtained locally or country of origin:
  - Certificate of Incorporation or Equivalent Registration Documents.
  - Evidence of Tax Clearance Certificate (TCC) and Returns to the Federal Inland Revenue Service (FIRS) in the last three years (2020, 2021 and 2022) valid till 31st December, 2023.
  - Most recent audited financial statements from last three (3) years of firm or firms within the consortium (2020, 2021 and 2022).
  - Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023.
  - Evidence in the form of letter of association or agreement (joint venture agreement and/ or Memorandum of Understanding/Memorandum of Agreement)
  - Power of Attorney/Board Resolution identifying the lead member of the consortium authorized to submit the RFQ and binding on all the members of the consortium.
- Sworn affidavit disclosing whether or not any officer of the relevant committees of the ITF or the FGN is a former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially direct the company's ability to effectively

discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars.

**NOTE:** The above-listed criteria is not compulsory for International firms/ consortia.

## **TENDER REQUIREMENTS**

Construction, Technical, Operational and Financial Capability including:

(a) Detailed Company/Consortium Profile:

- Full Name and Nationalities (Countries of Registration of Firms or Consortia).
- Overall contact Person(s), email addresses, facsimile and Telephone Numbers
- Profile of firm or firms (if in a consortium); including ownership structure and role of each firm; with full contact details (including phone numbers and email addresses)
- Letter of association or participation in the Consortium, and a clear role and responsibilities of each firm in the consortium.

(b) Experience of undertaking similar projects illustrated by the following:

- General experience in the development, operations, and investment financing of large scale Real Estate projects globally/locally (list all relevant track records)
- Specific verifiable experience and track records of Designing, Financing, Construction, Operations, Maintenance and Management of large scale Real Estate projects globally/locally

(c) Evidence of Financial Capacity; in support of the company or consortium's ability to undertake the construction and commercial development of the aforementioned land in Kano State with the Project Sponsor; ITF illustrated by:

- The average turnover per annum in the last three (3) years of at least Five Hundred

Million Naira (N500,000,000)

- Evidence of adequate financial resources to finance investment: interested applicants must have a minimum net worth of at least Five Hundred Million Naira (N500,000,000) or its equivalent as shareholders' equity contribution
- Letter of financial support from credible financial institutions that supports the bidder's ability to raise funding for the project.

(d) Experience and Expertise of Key Personnel as illustrated by Curriculum Vitae of Key Staff to be deployed for the project, detailing their Academic/Professional qualifications and relevant experience in designated role. Key staff should comprise of:

- Project Manager (Minimum of 15 Years' Experience)
- Civil Engineer (Minimum of 15 Years' Experience)
- Legal & Regulatory Specialist (Minimum of 10 Years' Experience)
- Quantity Surveyor (Minimum of 10 Years' Experience)
- Architectural Design Expert (Minimum of 15 Years' Experience)
- Health, Safety and Environment Expert (Minimum of 10 Years' Experience)
- Estate/Facility Manager (Minimum of 15 Years' Experience).

**Note:** The eligibility criteria and method of application is as contained in the RfQ document which interested parties MUST download from the E-Portal; [www.itf.gov.ng](http://www.itf.gov.ng) and [www.icrc.gov.ng](http://www.icrc.gov.ng) Clarifications/enquiries may be sent via email to [procurement@itf.gov.ng](mailto:procurement@itf.gov.ng) and [info@halcrow.com.ng](mailto:info@halcrow.com.ng)

## **(5) METHOD OF SUBMISSION**

An original copy and five (5) other copies of Request for Qualification and one digital copy in

PDF format stored on a readable digital media preferably flash drive (no CDs or DVDs) shall be delivered in a sealed envelope clearly marked

**“REQUEST FOR QUALIFICATION FOR THE CONCESSION OF THE ITF’S UN-UTILIZED LAND IN HOTORO, KANO, KANO STATE”** and “Name of Prospective Bidder” and delivered to the address below not later **12:00p.m. on 27 October, 2023.**

**THE DIRECTOR GENERAL/CHIEF EXECUTIVE,**

**INDUSTRIAL TRAINING FUND**

**6TH FLOOR, ITF HOUSE**

**6 ADETOKUNBO ADEMOLA CRESCENT, MAITAMA, FCT ABUJA**

Prospective bidders and interested applicants may obtain further information at the address above between 9:00am and 4pm, Mondays through Fridays (except public holidays), or through the following contact details: +2348033834102; [procurement@itf.gov.ng](mailto:procurement@itf.gov.ng)

#### **IMPORTANT NOTICE**

- (a) Interested international parties are encouraged to partner with local firms in compliance with the requirements of the Federal Government of Nigeria local content development policy.
- (b) Only shortlisted Consortium/Firms will be contacted
- (c) Late submissions will be rejected.
- (d) Submissions shall be in English language only.
- (e) The ITF reserves the right to verify the authenticity of any claims made in the documents submitted by the companies

#### **DISCLAIMER**

- This notice shall not be construed to be a commitment on the part of the ITF to award any form of contracts to any respondent(s) nor shall it entitle any organization submitting document to claim any indemnity from the ITF.
- This Invitation for Request for Qualification does not in any manner constitute an agreement and is neither an offer of the Concession to the prospective applicants/ operators or any other person.
- The ITF will not be responsible for any costs or expenses incurred by any interested party(ies) in connection with any response to this invitation and /or the preparation or submission in response to an enquiry.
- The ITF is not bound to shortlist any bidder and reserves the right to annul the selection process at any time without incurring any liability and assigning any reason thereof.

**SIGNED:**

**DIRECTOR GENERAL**

**INDUSTRIAL TRAINING FUND**