

GERMAN COOPERATION

TENDER FOR PROVISION OF INTERPRETATION AND TRANSLATION SERVICES

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH; through Its "Country Office In Nigeria" financed by the Federal Ministry of Economic Cooperation and Development of Germany, invites qualified companies to express their interest to provide the below:

Framework agreement for the provision of Interpretation and Translation Services (English, French and Portuguese) to GIZ Nigeria/ECOWAS

Accordingly, GIZ invites interested and qualified companies to express their Interest by furnishing GIZ Nigeria Country Office with the following:

- (a) An official letter expressing interest on the Company Letterhead.
- (b) Company Profile stating number of staff in the last 3 years (minimum of 7 staff).
- (c) Reference of previous similar projects (within the last 3 years), with values that add up to minimum of NGN 206,583,000 (with at least 3 projects within Africa).
- (d) Evidence of Tax payment for 2020, 2021 and 2022 (or more recent) with a minimum average annual turnover of NGN 206,583,000

For consideration, all interested & qualified Companies should submit the aforementioned documents only as hard copy in a sealed envelope to **GIZ Nigeria Office reception at No. 12 Charles de Gaulle Street, Asokoro, Abuja and kindly label as follows:**

Project Title: GIZ Country Office Nigeria

Subject: Provision of Interpretation and Translation Services

Project No.: 91.9090.4-001.00

Location: Nigeria

Interested companies should kindly send requested documents (hard copy only) not later than **5pm Friday 28 March 2024**.

Please do not send technical or price offer, or not requested documents. Kindly note that complete tender documents would be sent to qualified companies that express their interest.

IMPLEMENTED BY:

**DEUTSCHE GESELLSCHAFT FUR INTERNATIONALE ZUSAMMENARBEIT (GIZ)
GMBH**