

GERMAN COOPERATION

INVITATION FOR TENDER

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH; "GIZ SEDIN, financed by German Federal Ministry of Economic Cooperation, would like to engage a service provider for provision of cleaning services of SEDEC Abuja building.

GIZ is pleased to invite expressions from consulting firms: To ensure that the working environment will be properly maintained (clean and hygienic) inside and outside of the buildings. The following services would be provided:

- (a) To clean daily all offices, foyers, passages, hallways, staircases and meeting rooms by sweeping, mopping vacuuming, dusting of floors, removal of waste papers daily, emptying garbage, cleaning carpets/rugs, etc.
- (b) Cleaning the refrigerator and other appliances Furniture in offices and meeting rooms to be furniture waxed once a week;
- (c) To clean and disinfect daily all washrooms, WCs and kitchen
- (d) Washing of windows, inside and outside, once a month;
- (e) To report any kind of damage detected within the premises/offices to the Project/Office staff.
- (f) Cleaning of cobwebs on walls and ceilings;
- (g) Cleaning of office doors and door handles

Interested consulting firms that are interested in bidding can request the detailed bidding documents and complete terms of reference by sending a request email to

NG_Quotation@giz.de from 14 December, 2023 to **20 December, 2023**. **Request sent after 20 December 2023** won't be accepted or taken into consideration.

All request email should title email subject as “Provision of Cleaning Services (SEDEC)-83456160” and sent to the designated email address.

If you are interested and have collected bidding documents, the deadline for submitting a detailed proposal is **on or before 11 January, 2024**.

For clarifications on advert, kindly send email to **procurementunitnigeria@giz.de**. Bidders should not send submissions to this email as they won't be considered.

Implemented by:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH