

Instructions to bidders

Date: 12/01/2024

Tender No: TENDER/FRAD/NHF/134/12/01/2024.

About FRAD Foundation

Future Resilience and Development Foundation (FRAD) is a registered non-profit organization with the corporate affairs commission in accordance with the Nigerian Law. We work with the Vision of a sustainable future where everyone can access development leaving no one behind and a Mission to build the resilience of vulnerable populations using locally available solutions that ensures participation leaving no one behind. This Vision and Mission guides our work in the Thematic areas of GBV, Child protection, Nutrition, Education, early recovery and livelihood, and WASH.

With funding from the Nigeria Humanitarian funds (NHF), FRAD is implementing a 8 months project Providing protection to women and girls from gender based violence and gender sensitive and inclusive Nutrition response in Magumeri and Damboa, Borno state. We are looking for vendors with good track record of experience and capacity to deliver the following supplies and services

Purpose of the call for tender

The purpose of this call for tender is to solicit competitive offers for the **procurement of Dignity Kits.**

The tender call also aims to select reliable company that can be awarded this contract, FRAD is keen to working with suppliers who can deliver the work FRAD Foundation Head Office.

Tender Schedule

Description	Date
Issuing call for tender	12 th January 2024
Deadline for request for clarification	22 th January 2024
Deadline for tender submission	25 th January 2024
Tender opening and evaluation by FRAD Procurement team	26 th January 2024
Notification of award to successful tenderer	29 th January 2024
Signing of Contract	30 th January 2024

Submission of tender should include all the documents attached for this tender application, signed stamped with all supporting documents.

General conditions:

1. The closing date of this tender is fixed on Wednesday 19/01/2024 at 4:30 PM in **FRAD Foundation Head office at the following address No 55 Mandau Street, Bulumkutu Abuja, Maiduguri Borno State.** (Due to urgent needs of these services and supplies tender opening might be on rolling basis)
2. Tenderers must fill, sign, stamp all attached documents
3. The offer to the call for tender will not result in the award of a contract.
4. The offer must be submitted to FRAD Foundation Security Desk on arrival department in a sealed envelope with the mention Not to be opened before tender opening date.
5. Unsealed envelope and late offers will not be considered.
6. All documents submitted will be verified and company must be in full compliance with government regulations.
7. Send email request for tender documents using the Tender title and Number to frad.procurement@fradfoundation.org