

**FEDERAL REPUBLIC OF NIGERIA**  
**FEDERAL MINISTRY OF EDUCATION**  
**FEDERAL SCIENCE AND TECHNICAL COLLEGE, USI EKITI, EKITI STATE**

**INVITATION TO TENDER FOR EXECUTION OF 2023 APPROPRIATION**

**(1) INTRODUCTION:**

The Federal Government of Nigeria has allocated Funds to the Federal Science and Technical College, Usi Ekiti, Ekiti State in the 2023 appropriation for the execution of policies, programmes and projects toward achieving the mandate of the College. Accordingly, the College wishes to invite reputable contractors with relevant expertise, competence and experience and proven track record to submit tenders for the execution of the following projects;

**(2) SCOPE OF WORKS:**

<b>Lot No</b>	<b>PROJECT TITLE</b>	<b>LOCATION</b>
W1	Construction of (One) Block of Hostel	FSTC USI-EKITI
W2	Renovation and Equipping of E-Library	FSTC USI-EKITI

**(3) ELIGIBILITY REQUIREMENTS**

Prospective Bidders are to Submit the under-listed Eligibility Requirements:

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7 (or CAC 1.1 as applicable);
- (b) Evidence of Company's Incomes Tax Clearance Certificate for the last three (3) years (2020,2021 & 2022) valid till 31st December, 2023; with minimum average annual turnover of N50 million;
- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);

(e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2023;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2023 or valid Certificate issued by BPP;

(g) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the Federal Science and Technical College, Usi Ekiti, Ekiti State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

- that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

- that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;

- that the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months;

(h) Company's Audited Accounts for the last three (3) years - 2020, 2021 & 2022) duly signed and sealed by relevant firm and the turnover as reflected in financial statements must correspond with those on the Tax Clearance Certificates;

(i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness

to provide credit facility for the execution of the project when needed;

(j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, and Job Completion Certificates of the projects;

(l) List of Plants/Equipment with proof of Ownership/Lease Agreement;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner); and

**Note:** All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No., and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS**

The tender documents are to be collected from the Office of the Vice Principal, Special Duties between the working hours of 08:00am and 04:00pm daily, upon the payment of non-refundable tender fee of N10,000.00 per Lotto Federal Science and Technical College, Usi Ekiti, Ekiti State through REMITA platform in any reputable Commercial Bank, and present the teller for the College receipt. (The GIFMIS Code for Tenders Fee: 23020118 should be indicated in the appropriate column while generating the RRR)

#### **(5) SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid in two Hard copies (Marked Original & Copy) each for both Technical & Financial Bids with soft copy of Financial bid only in MS excel format, packaged in two separated wax sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. "TECHNICAL BIDS for Project Title and LOT No." & FINANCIAL BIDS for Project Title and LOT No." and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and be left in the appropriate Tender Box at the Vice-Principal Special Duties' Office to be addressed to:

**The Director/Principal,**

**Federal Science and Technical College,**

**Usi Ekiti, Ekiti State.**

The submission should be made **not later than 12:00 noon on Tuesday, 14 November, 2023**. Please make sure you sign the Bid Submission Register at Vice Principal, Special Duties' Office as the Federal Science and Technical College Usi Ekiti, Ekiti State will not be held responsible for misplaced or wrongly submitted Bids.

#### **(6) OPENING OF TECHNICAL BIDS**

Only the technical bids will be opened immediately after the deadline for submission at **12:00noon on Monday, 14 November, 2023** in the College's Conference Room in the presence of bidders and their representatives while the financial bids will be kept un-opened. For further enquiries, please contact the vice principal special duties on 07031278478 or Email: [fstcusiekiti@gmail.com](mailto:fstcusiekiti@gmail.com)

#### **(7) GENERAL INFORMATION**

- (i) Bid must be in English language and signed by an official authorised by the bidder.
- (ii) Bids submitted after the deadline for submission would be returned un-opened;

- (iii) All costs will be borne by the bidders;
- (iv) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (v) Bidders should not bid for more than one (1) Lot.
- (vi) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- (vii) The Federal Science and Technical College, Usi Ekiti, Ekiti State, is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

**SIGNED**

**THE DIRECTOR/PRINCIPAL**

**THE FEDERAL SCIENCE AND TECHNICAL COLLEGE USI EKITI, EKITI STATE**