

FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF EDUCATION

FEDERAL SCIENCE AND TECHNICAL COLLEGE, AHOADA, RIVERS STATE

INVITATION TO TENDER FOR THE EXECUTION OF 2023 APPROPRIATION

(1) INTRODUCTION

The Federal Government of Nigeria has allocated funds to the Federal Science and Technical College, Ahoada, River State in the 2023 Fiscal year for the Procurement of Goods and Works towards achieving the mandate of the College. In compliance with the provisions of the Public Procurement Act 2007, the College invites interested and eligible vendors and contractors with relevant proven competence and experience to participate in the bidding process of the following projects:

(2) SCOPE OF WORKS

CATEGORY A

L/N	PROJECT TITLE	LOCATION
Lot W1	Construction of a Block of 2 Storey Building (6 Flats of 2 Bedrooms) Staff Quarters	FSTC, Ahoada

(3) ELIGIBILITY REQUIREMENTS

Prospective bidders should submit the under-listed requirements to be eligible in this procurement process:

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1, or CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31 December, 2023; with minimum average annual turnover of N150 million;

- (c) Evidence of Pension Clearance Certificate valid till 31 December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above),
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- (e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31 December, 2023;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2023 or valid Certificate issued by BPP.
- (g) Sworn Affidavit:
- disclosing whether or not any officer of the relevant committees of the Federal Science and Technical College, Ahoada, Rivers State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
 - that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
- (h) Company's Audited Accounts for the last three (3) years -2020, 2021 & 2022;
- (i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the

project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

(k) Verifiable documentary evidence of at least three (3) similar jobs (in size, nature & complexity) executed in the last five (5) years including Letter of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(l) List of Plants/Equipment with proof of Ownership/Lease Agreement;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

Note: All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

The tender documents are to be collected from the Office of the Vice Principal Special Duties, FSTC, Ahoada between the working hours of 08:00am and 04:00pm daily upon the payment of non-refundable tender fee of N 10,000.00 per Lot to Federal Science and Technical College, Ahoada, Rivers State through REMITA platform in any reputable Commercial Bank in Nigeria, and present the teller for the College receipt.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two Hard copies (Marked 'Original & Copy') each for both Technical & Financial Bids with soft copy of Financial bid only in MS excel format, packaged in two separated wax sealed envelopes clearly marked at

the top right corner of each envelope stating the title of the project i.e. TECHNICAL BIDS FOR project Title and LOT No.” & FINANCIAL BIDS FOR Project Title and LOT No.” and at the reverse side the name of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the title of the project and dropped into the appropriate Tender Box at the Vice-Principal Special Duties ‘Office to be addressed to:

The Principal,

Federal Science and Technical College,

Ahoada, Rivers State

The submission should be made not later than **12:00 noon on Monday 11 December, 2023**. Please make sure you sign the Bid Submission Register at Vice Principal Special Duties office, as Federal Science and Technical College, Ahoada will not be held responsible for misplaced or wrongly submitted Bids.

(6) OPENING OF TECHNICAL BIDS

The technical bids will be opened immediately after the deadlines for submission at **12:00 noon on Monday 11 December, 2023**, at the College Conference Room in the presence of bidders or their representatives, while the Financial bids will be kept un-opened. For further enquiries, please contact the Vice Principal Special Duties.

(7) GENERAL INFORMATION

- (i) Bids must be in English Language and duly signed by an official authorised by the bidder;
- (ii) Bids submitted after the deadline would be returned un-opened;
- (iii) All costs will be borne by the bidders;

(iv) The Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the bid opening online

(v) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened; and

(vi) The Federal Science and Technical College, Ahoada is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at anytime without incurring any liability in accordance with Section 28 of the Public Procurement Act, 2007.

Signed

The Director, Principal

Federal Science and Technical College, Ahoada, River State