

FEDERAL POLYTECHNIC, ILE-OLUJI, ONDO STATE

INVITATION TO TENDER FOR YEAR 2024 CAPITAL PROJECTS/2023 NEEDS ASSESSMENT INTERVENTION

(1) INTRODUCTION

The Federal Polytechnic, Ile-Oluji intends to utilise funds provided in its Capital funds allocation for Year 2024 Budget and 2023 Needs Assessment Intervention. In this regards and in compliance with the Public Procurement Act, 2007, the Polytechnic therefore, invites experienced and competent Companies to submit bids for the following procurements:

(2.0) SCOPE OF WORK

(A) YEAR 2024 ANNUAL CAPITAL PROJECTS

LOT NO. DESCRIPTION OF WORK	
Lot 1	Construction of Sports Pavilion, Football Field inclusive of Drainage and Grassing.
Lot 2	Procurement of Equipment, Furniture, Teaching Aids, Tools for Workshops, Studios & Laboratories for Schools and Books Acquisition
Lot 3	Construction of Security and Fire Safety Building
Lot 4	Construction of Block-Wall Fence
Lot 5A	Procurement of Utility Motor Vehicles
Lot 5B	Procurement of Utility Bus
Lot 6	Provision of Solar Electricity

A. 2023 NEEDS ASSESSMENT INTERVENTION

LOT NO. DESCRIPTION OF WORK	
Lot 7	Procurement of 5-Seater Students Classroom Lockers And 8-Seater Computer Carrels.

(3.0) ELIGIBILITY REQUIREMENTS

Interested bidders should submit the under-listed documents:

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2023; with minimum average annual turnover of N250 million for Lots 1 and 3;
- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- (e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2023;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (1RR) expiring on 31st December, 2023 or valid Certificate issued by BPP.;
- (g) Sworn Affidavit:
 - disclosing whether or not any officer of the relevant committees of the Federal Polytechnic, Ile-Oluji or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

- that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;
 - That the company does not have existing loan or financial liability with a bank, other financial institution or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months;
- (h) Company's Audited Accounts for the last three (3) years -2020, 2021 & 2022;
- (i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) Works: List of Plants/Equipment with proof of Ownership/Lease Agreement;
- (m) Only Companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicle or their authorised representatives should bid for Vehicles
- (n) For Supply of Equipment: Letter of Authorisation as representatives of the Original Equipment Manufacturers (OEM);
- (o) Lot 6: Evidence of current Licence issued by Nigerian Electricity Management Services Agency (NEMSA);

Note: All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration

Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm

(4) COLLECTION OF TENDER DOCUMENTS:

Interested companies are to collect the Standard Bidding Documents (SBD) from the Procurement Department, Federal Polytechnic, Ile-Oluji on evidence of payment of a non-refundable tender fee of N10,000.00 per Lot, paid into the Federal Polytechnic, Ile-Oluji, Remita account in any reputable Commercial Bank (click on OTHERS on the list of service charges to Generate RRR). Include evidence of the receipt of payment as issued by the Bursary Department in the tender documents.

(5) SUBMISSION OF TENDER DOCUMENTS

Completed Technical and Financial bids shall be submitted in two (2) hard copies in two different sealed envelopes and labelled "TECHNICAL" OR "FINANCIAL" respectively. Lot Number should be indicated on top right hand corner of each envelope and enclosed in a third envelope on which the Project and Lot number should also be indicated). The company name and address (including GSM number) should reflect on the reverse side. The envelopes should be addressed to:

THE RECTOR, FEDERAL POLYTECHNIC, ILE-OLUJI

P.M.B. 727, ILE-OLUJI, ONDO STATE.

Bids shall be submitted in person at the Procurement Department, Administrative Building, Federal Polytechnic, Ile-Oluji, Ondo State.

The closing date for submission of all bids shall be **on or before 12:00 noon, Tuesday, 5 March, 2024**. Bids submitted after the deadline for submission would be returned unopened

(6.0) OPENING OF TECHNICAL BIDS

Only the Technical Bids will be opened immediately after the deadline for submission at **12:00 noon, Tuesday, 5 March, 2024**; at the Auditorium “B”, Permanent Site, Federal Polytechnic, Ile-Oluji, in the presence of bidders or their Representatives, Observers, Civil Society Organisation (CSO’s), while Financial Bids will be kept unopened. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened.

This announcement should be regarded as a Public Invitation to all interested bidders, Non-Governmental Organisations (NGOs) working with Transparency, Accountability, relevant Regulatory and Professional bodies and the General Public to attend the bid opening. For further enquiries, please contact the Head, Procurement Department on 09158700046 / email: procurement@fedpolel.edu.ng.

(7.0) DISCLAIMER

This announcement is published for information only and neither does it constitutes an offer by the Federal Polytechnic, Ile-Oluji to undertake the project(s) nor entitled any bidder to make any claim(s) whatsoever in respect of any expenses incurred in preparing responses.

The Federal Polytechnic, Ile-Oluji is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007

SIGNED:

MR. GABRIEL ADEYEMI AWE

REGISTRAR AND SECRETARY TO COUNCIL