

FEDERAL COLLEGE OF EDUCATION (TECHNICAL)

ISU, EBONYI STATE

INVITATION FOR PRE - QUALIFICATION AND TENDER FOR THE YEAR 2023 TETFUND ZONAL INTERVENTION PROJECT

(1) INTRODUCTION

The Federal College of Education (Technical) Isu, Ebonyi State in pursuant of its mandate and in compliance with the requirements of the Public Procurement Act 007, wishes to invite interested, competent/qualified and experienced Contractors/Firms with relevant experiences and good track records of prompt delivery to be pre-qualified for the under mentioned Project.

(2) SCOPE OF WORKS

Lot 1: Supply, Installation, Testing of Science Laboratory.

Lot 2: Supply. Installation and Testing of Equipment for Technical Workshop and Electrical/Electronic Department

(3) ELIGIBILITY REQUIREMENTS

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1, or CAC2, and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31 December, 2023;
- (c) Evidence of Pension Clearance Certificate valid till 31 December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31

December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above):

(e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31 December, 2023;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (1RR) expiring on 31/12/2023 or valid Certificate issued by BPP:

(g) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the Federal College of Education, (Technical) Isu, Ebonyi or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

- that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

- that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;

(h) For Supply of Equipment: Letter of Authorisation as representative of the Original Equipment Manufacturers (OEMs);

(i) Company's Audited Accounts for the last three (3)years - 2020, 2021 & 2022:

(j) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(k) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications

(l) Verifiable documentary evidence of at least three (3) similar jobs (in size, nature & complexity) executed in the last five (5) years including Letters of Awards, Job Completion Certificates and Photographs of the projects;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).

Note: All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested Firms are to collect the Standard Bidding Document (SBD) from the office of the Chief Procurement Officer, Federal College of Education. (Technical) Isu with an evidence of payment of a non-refundable tender fee of N10,000.00 per Lot, through remita platform in any Commercial Bank of Choice in favour of Federal College of Education, (Technical) Isu, Evidence of such Payments is to be presented at the cash Office.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit Technical and Financial Bids packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope and addressed to The Provost, Federal College of Education, (Technical) Isu, and clearly marked with (the name of the project boldly written at the back of the envelope).

Furthermore, the reverse side of the envelope should be clearly marked with the name and address of the bidder and dropped in the designated tender box at the office of the

Secretary, Federal College of Education, (Technical) Isu tenders board not later than **12:00noon on Tuesday, 23 January, 2024**.

(6) OPENING OF TECHNICAL BIDS

Only the Technical will be opened immediately after the deadline for submission **at 12:00 noon on Tuesday; 23 January, 2024** at the Provosts' Conference Room, Federal College of Education, (Technical) Isu, in the presence of bidders or their representatives, while the financial bids will be kept un-opened.

(7) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the firm;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) All cost incurred as a result of the bid invitation shall be borne by the bidders
- (d) The University is not obliged to award the contract to the lowest cost bidder;
- (e) The Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the bid opening online:
- (f) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (g) Federal College of Education, (Technical) Isu, Ebonyi State is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement Act, 2007.

Signed:

Provost

Federal College of Education, (Technical) Isu