

FEDERAL AIRPORTS AUTHORITY OF NIGERIA
INVITATION FOR PRE-QUALIFICATION FOR PROCUREMENTS UNDER FAAN 2023 IGR
BUDGET (SUPPLIES)

1. INTRODUCTION

The Federal Airports Authority of Nigeria (FAAN) has the statutory functions of developing and managing all necessary airports facilities and services for safe, secured and efficient carriage of passengers and goods. Consequently, the Authority intends to undertake the procurement of the under-listed projects at FAAN Headquarters and other Airports in Nigeria, under its 2023 financial year/internally Generated Revenues (IGR) Budget. In compliance with the National Open Competitive Bidding (NOCB) procedures stipulated in the Public procurement Acts 2007 and its extant guidelines, the Authority hereby invite competent and reliable companies to submit their technical documents for execution of the projects.

2. LIST OF AVAILABLE LOTS

LOT NO	DESCRIPTION OF PROJECTS
Lot S1	Supply of fire equipment, accessories and consumables 9e.g Breathing Apparatus, fire Delivery Hose, Foam Compounds, Fire Extinguishers etc
Lot S2	Supply of electrical spare parts/instrument and other accessories (e.g Distribution transformers, low voltage (LV), medium voltage, (MV) and high tension (HT) armored cables, SF6 Ring Main Unit (RMU) etc
Lot S3	Supply of uniforms, operational outfits and accessories
Lot S4	Supply of operational vehicles and Ambulances
Lot S5	Supply of stationeries.
Lot S6	Supply of furniture/office equipment (e.g chairs, tables, copier etc)
Lot S7	Supply of computer systems, peripherals and accessories (e.g desktops amd laptops, printers, rack mountable HP servers, weighing scales etc)
Lot S8	Supply of water survey equipment, spares, consumables and accessories
Lot S9	Supply of heavy duty generators spare parts.
Lot S10	Supply of aviation security equipment , spares and accessories
Lot S11	Supply of communication equipment, spares and accessories
Lot S12	Supply of civil and building engineering consumables
Lot S13	Supply of mechanical engineering equipment, spares and accessories

Lot S14	Supply of operational equipment spares and accessories (e.g marshaling tools, windsocks, trolley etc)
Lot S15	Supply of safety equipment, accessories and consumables (e.g tachometer, breathalyzer, ear muffs, gloves, speed gun, barrier tape etc)
Lot S16	Supply of tractors and slashers
Lot S17	Supply of birds/wildlife hazard control consumables
Lot S18	Supply of corporate items
Lot S19	Supply of base microbial condensates, pollution deodorizers and cleaning materials

3. ELIGIBILITY REQUIREMENTS

- a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including certified true copy of Memorandum and Articles of Association forms CAC 2 and CAC7 (where applicable);
- b) Evidence of Company's Income Tax Clearance Certificates (or personal income Tax clearance certificates of all partners in case of Business name) for the last three (3) years (2020, 2021 & 2022) valid till 31st December 2023;
- c) Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above).
- d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2023;
- f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2023 or valid Certificate issued by BPP;
- g) Sworn affidavit from Court of competent jurisdiction in Nigeria (Federal or State), Including stamped passport photograph and signature of deponent/declarant;
 - disclosing whether or not any officer of the relevant committees of the Federal Airports Authority of Nigeria or Bureau of Public Procurement (BPP) is a former or present Director, shareholder or has any pecuniary interest in the company;
 - Confirm that all information presented in its bids are true and correct in all particulars.
 - That no director has been convicted in any county for any criminal offence relating to fraud

impropriety or criminal misrepresentation or falsification of facts relating to any matter.

- That the company is not in receivership, the subject of any form or bankruptcy proceedings of the subject of any form of winding up petition or proceeding

- That the company does not have existing loan or financial liability with a bank, other financial institutions or third party that is classified as doubtful, non-performance, bad or whose repayment portion has been outstanding for the last four (4) months.

h) Company's Audited Accounts for the last three years (2020, 2021 & 2022)

i) Evidence of financial capability to execute the project by submission of Reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

j) Company's profile with the curriculum Vitae of key staff to be deployed for the project, including copies of their academic/professional certificates.

k) Verifiable documentary evidence of at least three (3) similar jobs completed/ongoing project in the last five (5) years including letters of awards, Contract Agreements, job completion etc;

l) For supply of equipment: letter of authorization as representatives of the Original equipment manufacturers (OEMs)

m) All documents for submission must be submitted with a Covering/Forwarding letter under the Company's letter head paper bearing amongst others, the Registration Number (RC) as issued by the CAC, Contact Address, Telephone Number (preferably GSM No) fax and email address. The letter head paper must bear the Names and Nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer of the firm.

4. SUBMISSION OF PREQUALIFICATION DOCUMENTS

- The documents are to be submitted in soft copy (flash drive) and two (2) hard copies (one original and one copy) in A4 paper size and neatly bound. The document should be arranged in the order listed above and clearly separated by dividers.

- The documents must be sealed in an envelope and the project Name and Lot number must clearly written at the top left corner of the envelope.

- All documents must be submitted to the office of The General Manager (Procurement), FAAN Headquarters, Ikeja - Lagos, from 8:30am to 4:00pm, Monday to Friday.

- Contacts: Phone No. 08033011334 or 08034706549 (available within the hours of 8am - 4pm, Monday to Friday), Email Address: procurement@faannigeria.org

- Submission of expression of interest documents shall close at exactly **11:30 am on Wednesday 4th October, 2023.**

4. OPENING OF EOI

All submissions will be opened immediately after deadline for submission at 11:30 am on Wednesday 4th October, 2023 the procurement department, Maintenance Yard, FAAN headquarters Annex, Ikeja, Lagos.

5. IMPORTANT INFORMATION

- No company is allowed to submit bid documents for more than two (2) lots. Violators shall be disqualified.
- FAAN reserves the right to verify the authenticity of any claims made on the bid documents submitted by companies
- Failure to comply with the instruction(s) and provide any required document(s) shall automatically result in disqualification.
- Original of all the above-listed eligibility documents may be requested for sighting as at when needed.
- Late submissions will be returned unopened
- All submissions must be in English Language
- Submissions should be clear on the areas of lot of interest.
- Bidders can submit through Post (Courier Services); provided the bid is received before deadline
- Only shortlisted firms will be invited at a later date for collection of Request for Proposals
- At a later stage, prequalified bidders would be requested to submit the updated copies of their statutory documents e.g. Tax, PENCOM, ITF, NSITF, BPP and any other relevant document. Failure to do so shall lead to disqualification
- This advertisement shall not be construed as a commitment on the part of FAAN, nor shall it entitle a bidder to make any claim(s) whatsoever and/or seek any indemnity from the FAAN, by virtue of such bidder having responded to this publication.
- FAAN is not bound to prequalify and bidder reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement ACT 2007.

SIGNED

MANAGEMENT