

DAI

USAID – Accountability, Transparency, and Effectiveness (State2State) Activity is a Five-year Project implemented by Development Activities International (DAI) across 6 Nigerian States of Adamawa Akwa Ibom, Bauchi, Ebonyi, Gombe, Sokoto States. The purpose of the “State Accountability, Transparency, and Effectiveness” (“State2State” (S2S) Activity is to increase accountability, transparency, and effectiveness in targeted states and local governments (LGAs) in Nigeria. State2State is soliciting for proposals from eligible service providers that would implement defensive Driving Training for its drivers.

Proposals are invited for:

Title: Request for Proposals (RFP) - Defensive Driving Training

Reference No: REP-BAU-23 -0005

Scope of Work

Defensive Driving Training for drivers.

S/N	Description of Items
1	Pre-training assessment
2	Description/breakdown of the detailed training content on defensive driving that includes the human factors or attitudes/performances; Vehicle maintenance and safety; defensive behavioral driving theory; on the road driving assessments, etc.
3	Detailed course content and implementation schedule
4	Post-training assessments
5	Venue and Meals (tea breaks and lunch)
6	Training certificates (must be recognized internationally and valid for at least one year)
7	Names and CVs of the trainer (s)
8	Evidence of previous training done in the last three years

Eligibility

Companies are required to meet the following criteria in order to qualify for bid submission.

(1) Certify that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. DAI State2State will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government

(2) Bidders must have the legal capacity to enter a binding contract with DAI State2State and to deliver in the country, or through an authorized representative.

Timeline

This Request for Proposal is issued on October 16, 2023. Potential respondents have up to October 20, 2023, to ask questions or seek clarifications in writing. The submission date is **October 26, 2023, at 5.00 PM**. The analysis of the proposals should be completed by November 6, 2023 and the selected vendor should start the training by November 13, 2023.

Submission of Documents

Quotations should be submitted via email to: ngstate2statebids@dai.com

Instructions to the Offerors

The following items are required to be submitted as part of the proposal:

- Technical Proposal & Management Approach
- Personnel CVs
- Past Experience Information/Capability Statement
- Evidence of Contractor Responsibility: Overview of Financial Resources, Licensing, Bank Guarantees, Credit History etc.
- Past Performance Information and Reference Information (Contact/Program Name etc.)

- Signed Certifications: Terrorism, Anti-Kick Back, Debarment, Foreign Corrupt Practices Act
- Past Performance or Trade References
- Bidder should request for the full RFP by sending a request mail to ngstate2statebids@dai.com