

CENTER FOR CLINICAL CARE & CLINICAL RESEARCH (CCCRN)

2 BABATOPE AJAKAIYE CRESCENT JAH I DISTRICT, ABUJA NIGERIA

INVITATION FOR VENDOR PRE-QUALIFICATION FOR THE SUPPLY OF WORKS AND SERVICES

The Center for Clinical Care and Clinical Research (CCCRN), is a Non-Governmental Organization that provides public health solutions in Nigeria. With offices in Abuja, Akwa Ibom, Benue and Cross River, Kwara and Niger States, CCCRN hereby invites interested and credible companies with verifiable track record for pre-qualification for the following lots.

Lot 1: Office Furniture

Lot 2: Office Consumables and Supplies

Lot 3: ISP and Bandwidth provision services

Lot 4: IT Equipment and Tools

Lot 5: Printing and Branding

Lot 6: Supply of Laboratory Equipment and Consumables

Lot 7: Cleaning Services

Lot 8: Security Services

Lot 9: Diesel/Premium Motor Spirit

Lot 10: Logistics, Courier and Haulage Services

Lot 11: Insurance Services (Underwriters and Brokers)

Lot 12: Professional/Consulting-I.T/ Media Services and Administrative Services

Lot 13: Repair and Maintenance of Office Vehicles/ Other Mechanical Maintenance

Lot 14: Hotels and Hospitality Services

Lot 15: Travel Agencies

Lot 16: Office Maintenance Services(plumbing, electrical and others)

Lot 17: Catering Services, Outdoor Events and Management

Lot 18: Mobile Communication Devices and Accessories

Lot 19: Motor Vehicle Dealers/Car hire and Leasing Services

Lot 20: General Office Supplies

Prequalification Requirements

a. Evidence of Corporate Affairs Commission registration (CAC), documentation e.g. Certificate of Incorporation, Form C07, Form C02, Memorandum/Article of Association.

b. Evidence of TIN and photocopy of Tax Clearance Certificate.

c. Company's profile with verifiable address, telephone numbers, email addresses and company's bank details.

d. Evidence of past performance- Reference letters from 3 organization.

e. Submission should state the geographical area(s) to be pre-qualified for.

All prequalification document listed above shall be bound together as a single document and submitted in a sealed envelope marked "APPLICATION FOR PREQUALIFICATION" with the LOT number specified and addressed to the Procurement Department, CCCRN and submitted to our office below latest by **26th February, 2024**.

Abuja: No. 2 Babatope Ajakaiye Crescent Jahi District, Jahi Abuja

Makurdi: Plot 110, Shaaho Ikura Close, Nyiman Layout, Makurdi, Nigeria.

Uyo: No. 58 Unit G, Ewet Housing Estate, Uyo, Akwa Ibom State.

Calabar: No. 20 Ebri Etang Close, Off Cytaro Hotel, State Housing Estate, Calabar, Cross River State

Niger: Behind House 47 along Okada Road, Minna, Niger State

Kwara: 38B Agba Road, GRA Ilorin, Kwara State

**Signed
Procurement Department**