

CARITAS NIGERIA

REQUEST FOR QUOTATION

CAR HIRE SERVICE ACROSS ADAMAWA, BORNO AND YOBE STATE NIGERIA

CLOSING DATE: NOVEMBER 30, 2023

BACKGROUND

Caritas Nigeria is an Agency of the Catholic Bishop Conference of Nigeria (CBCN) established in September 2010 as the Specialized National relief and human development agency that coordinates development interventions for the Catholic Church in Nigeria.

We now call for two (2) **separately sealed Technical and Financial bids for each quotation Validity**

Vendor proposals shall remain valid for 30 calendar days from the deadline for receipt of quotations.

Technical bid: Minimum Requirements:

- Evidence of company & incorporation with Corporate Affairs Commission (CAC)
- Evidence of two years (2020- 2022) Tax Clearance Certificate

Additional Technical Requirements

- Comprehensive company profile with registered address, email address, and phone number
- Evidence of successfully executing similar projects in the last two years

Additional Information

- This proposals solicitation is open and will be very competitive
- The successful bidder shall be notified in writing and will be invited to sign a contract for the job.
- Bid that do not meet the required specification will be disqualified
- The contract for the successful vendor will take effect from January 2024 and run till December 2024.

Submission of Quotation

Quotations must be delivered in soft copy in two separate PDF document titled – **“Technical Bid”** and **“Financial Bid”**

Kindly visit Caritas Nigeria Website for further information caritasnigeria.org

Quotations should be submitted via email to procurement@ccfng.org between the hours 8am – 4pm November 30, 2023.

Deadline for Receipt of Quotations: 4pm November 30, 2023.