

AMINU KANO TEACHING HOSPITAL, KANO

P.M.B 3452, KANO

INVITATION TO TENDER FOR PROCUREMENT OF GOODS AND WORKS UNDER 2023 CAPITAL PROJECTS

(1) INTRODUCTION

The Aminu Kano Teaching Hospital, Kano is established with the objective of providing postgraduate training for health personnel, research as well as offering tertiary health services for its catchment area and the country in general. The hospital is desirous of engaging a competent and reputable company with relevant experience, requisite expertise and good track record to submit the tender for procurement of Goods and Works under 2023 capital budget appropriation.

(2) SCOPE OF SUPPLIES/WORKS

CATEGORY A: GOODS

LOT 1 Re-Equipping of Gwarzo General Hospital (Theatre)

CATEGORY B: WORKS/CONSTRUCTIONS

LOT 2 Re-construction of Gwarzo General Hospital

LOT 3 Infrastructural Enhancements to Gwarzo General Hospital

(3) ELIGIBILITY REQUIREMENTS

Each bidder must have the following as the minimum qualification that must be met to make the company eligible. Thus, the interested firm should submit two (2) bound documents duly signed, paginated, separated by dividers and arranged in the order outlined here under:

(a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;

(b) Evidence of Company's Income Tax Clearance Certificate for the last three (3)

years valid till 31st December, 2023;

(c) Evidence of Pension Clearance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 15 and above);

(d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2023 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above):

(e) Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2023;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2023 or valid Certificate issued by BPP.

(g) Sworn Affidavit:

- disclosing whether or not any officer of the relevant committees of the Aminu Kano Teaching Hospital, Kano or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

- that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;

- that the Company is not in receivership, the subject of any form of insolvency or bankruptcy proceedings or the subject of any form of winding up petition or proceedings;

(h) Company's Audited Accounts for the last three (3) years - 2020, 2021 & 2022;

(i) Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/ Professional qualifications such as COREN, QSRBN, ARCON, CORBON, etc.;
- (k) Verifiable documentary evidence of at least three (3) similar jobs (in size, nature complexity) executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) Works: List of Plants/Equipment with proof of Ownership/Lease Agreement;
- (m) For Equipment: Letter of Authorisation from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria.
- (n) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided indicating among others the Lead Partner (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

Note: All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF TENDER DOCUMENTS

Interested Companies are to collect the Standard Bidding Documents (SBD) from the office of the Ag. In charge (Procurement), Admin Annex, Aminu Kano Teaching Hospital on evidence of payment of a non-refundable tender fee of Ten Thousand Naira Only (N10,000.00) per Lot, paid into the Aminu Kano Teaching Hospital's Remita Account in any reputable Commercial Bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS (GOODS & WORKS)

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with soft copy of the financial bid only in MS Excel Format, packaged separately in sealed envelopes and clearly marked as “Technical Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger envelope sealed and addressed to the:

The Chief Medical Director,

Aminu Kano Teaching Hospital,

P.M.B. 3452,

Kano.

Each envelope should be clearly marked with the name of the project and lot number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at the office of the Chief Medical Director stated above not later than **12:00 noon on Monday, 13 November, 2023.**

(6) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 13 November, 2023**, in the Board Room of the New Admin Block while the financial bids will be kept un-opened. Please ensure that you sign the Bid Submission Register in the Office of the Chief Medical Director at New Admin Block, as Aminu Kano Teaching Hospital will not be held liable for misplaced or wrongly submitted bid. For further enquiries, please contact the Ag. In-charge Procurement on 08034541886.

(7) GENERAL INFORMATION

(i) Bids must be in English Language and signed by an official authorised by the bidder;

- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) All cost will be borne by the bidder;
- (iv) Bidder should not bid for more than two (2) Lots;
- (v) The Technical Bids will be opened in the presence of Bidders or their representatives, CSOs in the areas of Anti-Corruption and Transparency and Private Professional bodies; and will be covered by video recording; invitation link will be sent to bidder who chooses to join the bid opening online;
- (vi) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned unopened;
- (vii) Aminu Kano Teaching Hospital is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED:

ENGR. ISAH ABDULLAHI WUDILAWA

AG. IN-CHARGE PROCUREMENT

FOR: CHIEF MEDICAL DIRECTOR