

## **Call for Expression of Interest: Consultancy on the Development of a Capacity Development Resource Toolkit on Women's Right Programming - Women's Voice & Leadership-Nigeria Project**

### **About ActionAid Nigeria.**

ActionAid is a global movement of people working together to further human rights for all and defeat poverty. We prioritise works with the poor and excluded, promoting values and commitment in civil society, institutions, and governments with the aim of achieving structural changes to eradicate injustices and poverty in the world. ActionAid Nigeria is a member of ActionAid global federation. We maintain a strong relationship of interdependence and mutual accountability within the international federation while ensuring a strong balance between self-rule and shared rule. Registered in Nigeria in 1999 as a Country Programme of ActionAid International, we have transformed into an autonomous national organisation with a strong national governance structure - a Board and a General Assembly - consisting of reputable Nigerians providing strategic oversight.

### **Project Overview**

The Women's Voice and Leadership Project is a five-year Global Affairs Canada development assistance with the goal to support the capacity and activities of local and regional women's organizations and movements seeking to empower women and girls, advance the protection of women's and girls' rights and achieve gender equality. The project which is in its 5th and final year, provides financial and technical support to 100 plus Local Women's Rights Organizations (LWROs), Community Based Organizations (CBOs), Networks and Movements in six project states of Bauchi, Cross River, Enugu, Lagos, Kebbi and Kwara and at the national level with the aim of assisting these organizations and their movements in their efforts to eliminate discrimination and rights violations in policy and legislation, provision of services, and in combating harmful social beliefs and practices in Nigeria.

**The Ultimate Outcome** of the project is to contribute to towards the increased enjoyment of human rights by women and girls and the advancement of gender equality in Nigeria.

While its **Intermediate Outcomes are as follows:**

1. Improved management and sustainability of local women's rights organizations in Nigeria
2. Enhanced delivery of programming and advocacy to advance gender equality by local women's rights organizations in Nigeria.
3. Increased effectiveness of sub-national, national, and regional women's rights platforms, networks, and alliances to affect policy, legal and social change in Nigeria.

### **Purpose of this Call**

The Women's Right Unit of ActionAid Nigeria is seeking to identify and pre-select 2 potential consultants capable of developing a Capacity Development Resource Toolkit to strengthen the response of humanitarian and development practitioners in designing, implementing, tracking, and resourcing Women's Rights Programming.

The toolkit will be designed to serve as a comprehensive resource to meet both institutional and technical programmatic needs and build capacities required to enhance delivery of women's rights programming and improve the management and sustainability of organizations. Hence, it should be enriched with learning mechanisms and techniques to allow practitioners easy understanding for knowledge and skills transfer.

Major contents in the toolkit will be drawn from training contents, lessons, and experiences from the implementation of the Women's Voice & Leadership-Nigeria Project.

### **The toolkit should among others, cover frameworks for:**

- Institutional Capacity Building & Systems Strengthening
- Technical Capacity Development for Feminist and Women Rights Programming
- Feminist Monitoring & Evaluation

The Consultants shall team up and in consultation with the AAN WVL-Nigeria project team and selected representatives of partner LWROs lead the development of this comprehensive toolkit working with a combination of content sourced and fit for purpose and those

provided.

### **Qualifications and Criteria for Selection**

- A minimum of 7 years' experience in Institutional Capacity Building & Systems Strengthening.
- A minimum of 7 years' experience in implementation of Women's Rights Programming in both the Humanitarian & Development Sector
- A minimum of 7 years' experience in Curriculum/Resource Toolkit Development.
- Bachelor/master's degree in social sciences, Arts/Humanities, or any other relevant field.
- Excellent communication skills; oral, written and presentation.
- A good knowledge of educational techniques with the ability to plan, co-ordinate and instruct training sessions.
- Considerable knowledge of visual and audio instructional aids and the ability to employ such devices effectively.
- Evidence of having undertaken similar assignments in the past
- Availability within the period marked for the consultancy.
- Expertise in Gender, Women's Rights or Feminism will be an added advantage.

### **Place of Work & Administrative Support**

1. The consultant will work out of his/her own location except during a 9 day Write Shop, using his/her own tools.
2. The selected consultants will sign a contract with AAN for the purpose of this consultancy.

### **Duration of Contract**

The duration of this contract is weeks.

### **Ownership of outputs**

Outputs of the assignment shall belong to AAN.

### **Terms of Payment**

ActionAid shall deduct the statutory 5% With Holding Tax (WHT) for individuals and 10% for limited (LTD) and public companies (PLC), and remit to relevant authority. On the date payment becomes due, the consultant will submit an invoice requesting payment and clearly stating his/her Tax Identification Number (TIN).

### **SHEA and Safeguarding**

ActionAid is committed to preventing any form of sexual harassment, exploitation, and abuse (including child abuse and adult at-risk abuse) and responding robustly when these harms take place in line with our zero-tolerance approach to Safeguarding concerns.

### **Reporting Lines**

The consultant will work with, be accountable directly to the Manager, Women's Right Unit, ActionAid Nigeria and all documentation and resources developed will be submitted to same.

### **Submission of Expression of Interest**

Interested candidates are invited to apply by sending a resume detailing competency and links to previous work done. Applications must be submitted electronically in one Microsoft Word file to: **[Procurement-Staff.Nigeria@ActionAidGlobal.onmicrosoft.com](mailto:Procurement-Staff.Nigeria@ActionAidGlobal.onmicrosoft.com)**

using the subject line '**Capacity Development Resource Toolkit on Women's Right Programming**' not later than **31 December 2023**. Failure to adhere to instructions on submissions could invalidate your application.

Please note that only the successful applicant will be contacted.

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